SELECTBOARD MEETING MINUTES

JUNE 24TH 2014

**7PM - OPEN MEETING –** Meeting called to order at 7:15 by Guy Palardy.

**ADJUST THE AGENDA – (if needed) –** Two adjustments needed –

1.) (A) Barbara Baker needs paperwork signed. (B )Barbara needs approval for a coin drop scheduled to take place on Aug. 31st with a rain date of Sept. 1st.

2.) Two bids to be opened – (A) One for cleaning of the office – (B) One for hauling trash/metal.

**ADJUSTMENT 1.) .**

 (A) All members of the Board signed Barbara’s documents.

(B) *Steve Aubin motioned to approve the coin drop schedule to take place on Aug. 31st with a rain date of Sept. 1st – Bernard Savage seconded – all in favor –* ***motion carried.***

**ADJUSTMENT 2.) .**

(A). One cleaning bid from Wright Cut and Clean submitted. Details of the job and certificate of insurance included. *Alton Bruso motioned to accept the cleaning bid from Wright Cut and Clean – seconded by Bernard Savage – all in favor –* ***motion carried.***

(B). One hauling trash/metal bid from Drummac Septic Services. Details of the job and certificate of insurance included. *Guy Palardy motioned to accept the bid for hauling trash/metal from* *Drummac Septic Services - Steve Aubin seconded – all in favor –* ***motion carried.***

1. **APPROVE THE FOLLOWING MINUTES:**
* 06/10/2014 SELECTBOARD MEETING – *Alton Bruso motioned to approve the minutes from 06/10/2014 as written – seconded by Bernard Savage – all in favor –* ***motion carried.***
1. **NEW BUSINESS:**
* **Bing Pero –**
	+ **Repairs to the grader** – Bing has gotten several quotes for a remanufactured motor for the grader. Young and Son’s was the best quote at $4786- plus $1000- for the core (old motor) – Guy Palardy motioned to spend the $5786 at Young and Son’s to get the motor repaired – *Bernard Savage seconded – all in favor –* ***motion carried****. All Board members were in agreement with Bing to keep the old motor (core) and pay the extra $1000-.*
	+ **Repairs to the International dump truck –** The Board previously approved a list of repairs that Bing had presented to them but upon further inspection, Clark’s Truck Repair found a list of other safety items and items that would deem the truck illegal to drive if not attended to. The new quote came to $21,327.74. There were a couple of items on the list that Bing felt could be removed without compromising safety or preventing the truck to be of legal standards. These changes brought the quote to just under $16,000-. Bing also informed the Board that it will need all new tires. This is going to cost around $4,000 bringing the needed repairs back up to about $20,000-. There was some discussion about trading the truck in and purchasing a new truck. *No motion was made but the Board would like* ***Bing to get quotes*** *for a new truck that will be compatible with the existing box, plow and wing.*
	+ **Munson Earth Movers –** Bing informed the Board that Munson Earth Movers will be holding an informational meeting at the Municipal Building on July 9th at 10AM to discuss the condition of West Shore Road. Directly after the meeting they will go to West Shore Road and assess the condition of the road and the culverts. The Board as well as the public is welcome to join them at the meeting and on West Shore so that they have a first-hand account of the condition of the road.
* **Border Road Project grant –** *Paperwork has been signed and sent back.* ***Grant is in place for 2014/2015 – Clerk to remove from agenda.***
* **Auditors resume / Applications –** Open and review – *One resume was received from Corinne Russin.* ***Clerk to call and schedule an interview with Corrine.***
* **Ordinance review by David Rugh –** Does the Town want to pay him to review and change the ordinances to meet legal standards? –***Topic is tabled*** *until the Board has a cost quote from David Rugh.*
1. **TABLED TOPICS / WAITING RESULTS:**
* **Linda Gotshell –** *Several items for discussion.*
* **James Magner –** Requesting pay for attending Selectboard meeting of 04/29/2014. - *Steve Aubin motioned to not approve pay for Selectboard meeting – seconded by Guy Palardy – all in favor –* ***motion carried –Clerk to remove from agenda.***
* **NEMRC –** Bulk Time purchase agreement – Do they want to sign it? – *Some* discussion took place about this and benefits to signing up were weighed. *No motion was made;* ***topic is tabled*** *until next meeting.*
* **No Dumping Sign for Industrial Park Rd. –** *Sign is up work done.* ***Clerk to remove from agenda.***
* **BCA Meeting –** When can we schedule one? – ***Tabled until next meeting.***
* **Symquest / Canon Quotes –** Information from Clerk – Clerk presented both contracts to the Board. Symquest was the better quote on price and who the town has been working with for the past several years without problems. – *Guy Palardy motioned too sign a contract with Symquest – Steve Aubin seconded –* ***all in favor – motion carried. Clerk to contact both distributors and inform them of the Boards decision. Clear to remove from agenda.***
* **William Duchaine –** Billy is requesting to take his vacation from June 30th to July 4th – ***No motion made - All Board members were in agreement that Billy could take his vacation from June 30th to July 4th. Clerk to remove from agenda.***
* **13 East Alburgh Rd –** Tabled from 06/10/2014 meeting. The two Board members absent at the last meeting reviewed the two bids. One bid from David Bohannon / one bid from Bernard Savage. The Board members discussed the bids – Bernard Savage abstained from the conversation – *Based on the amount of the bids Alton Bruso motioned to award the bid to Bernard Savage – Seconded by Guy Palardy – all in favor* ***– motion carried.******Clerk and Alton Bruso to have an attorney draw up the deed. – Clerk to remove from agenda.***
1. **VISITOR INPUT:**
* **Terry Tatro –**
	+ Informed the Board that he would not need very much sand for the fireworks staging this year but requested that Bing dig the holes for them. ***Bing will make sure that the holes and any needed sand are in place before Friday, July 4th. Bing will also put the parade signs up before Friday, July 4th.***
	+ Inquired about the benches for the park behind the Senior Center. Would like to have them moved from the Town Garage back to the park. – ***Bing to put benches in the park.***
* **Alton Bruso –** Requesting approval from the Board for closure of West Shore Rd. for the 5K Run that always takes place. *Guy Palardy motioned to approve the road clsure for the 5K run - Bernard Savage seconded –****motion carried*** *– date f closure needed.*
* **Danielle James Choiniere -**
	+ Inquired of Steve Aubin about the hot water tanks at the office. Wanted to know if he would have time to replace them or if he would rather we hire someone else. Steve is fully booked at the time, suggested we hire someone else.
	+ Pointed out that Billy’s vacation was split between two fiscal years and wanted to know if the vacation was being paid out of the fiscal year of 2013 or 2014 as vacation time does not carry over from year to year. Board agreed that the vacation time from fiscal year 2013 could be applied to all of his vacation.
* **Amy Erno Mashtare –** Would like to know if Matt Santor qualified for a boot voucher since he is a temporary employee. – *No motion made –* ***all Board members in agreement that since it is required by the Town that he wear steel toe boots that he should receive a voucher. Clerk supplied Amy with a steel toe boot voucer for Matt Santor.***
1. **OLD BUSINESS:**
* **Town Garage –**
* **1” Water Meter –** Update – *Steve Aubin will start the work on Tuesday, July 1st.*
* **Plumbing / Drinking Fountain –** Update – *Steve Aubin will start the work on Tuesday, July 1st.*
* **Air Compressor Lines -** Update – *Steve Aubin will start the work on Tuesday, July 1st.*
* **VLCT Hazardous Notes –** Update from Bing Pero – ***DC Energy will be starting the work on Monday, July 7th.***
* **Dorthy Hilliker –** Speed bumps on Blue Rock Road – Update from clerk – Clerk called the Sheriff’s department requesting that Blue Rock Rd get some extra patrol time and a survey be performed on the road. – The department agreed to patrol Blue Rock Rd. more and also said that they would place a speed sign up so that travelers on the road would be aware of how fast they were going. They will also begin stopping speeders and educating them on the legal speed of the road before issuing tickets. ***Clerk to remove from agenda.***
* **Leeanne Porto –** Would like the Town noise ordinance to be refined and reworded. *Update from Clerk and Alton Bruso – Clerk sent a copy of the noise ordinance to David Rugh for review – Alton Bruso spoke with the Sheriff’s department about this issue. He asked that they not issue any tickets for noise until the ordinance has been reviewed and reworded.*
* **Munson Earth Movers –** *Refer to earlier notes in minutes.*
* **Payment to Wright Cut and Clean –** Update from Linda Gotshall and/or clerk – *Clerk* *informed the Board that she spoke with Wright Cut and Clean and they* ***Clerk to remove from agenda.***
* **Letter from Vermont State –** There is paperwork that needs to be signed – Alton Bruso will sign the paperwork – Update from Linda Gotshall – *Paperwork is signed and sent –* ***Clerk to remove from agenda.***
1. **APPROVE INVOICES AND / OR OVERWIGHT PERMITS:** *All invoices and overweight permits approved and signed.*

Guy Palardy motioned to go into Executive Session at 9:55PM for a personnel issue – Steve Aubin seconded – all in favor – motion carried.

Alton Bruso motioned to leave Executive Session at 10:05PM – seconded by Guy Palardy – all in favor – motion carried - No ***action taken****.*

1. **ADJOURN:** *Guy Palardy motioned to adjourn at 10:20PM – seconded by Bernard Savage – all in favor –* ***motion carried*** *– meeting adjourned.*

Respectfully submitted*,* Donna L. Bohannon Alburgh Town Clerk

/dlb

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for July 8th, 2014.