13 May 2014 SELECTBOARD MEETING MINUTES

**7PM - OPEN MEETING –** *Opened at 7:05 by Chairman Robert Creller*

**PRESENT:** Robert Creller, Alton Bruso, Steve Aubin, Bernard Savage Sr. and Donna Bohannon

**GUESTS:** Janet Rothschild, Amy Erno Mashtare, Scott Mashtare, Kathy Persons, Barbara Baker, Eulice Gaudette, Doris Gaudette, Wilfred Bessette, Bernard “Bing” Pero, Ed Murphy, Brian Tjelta, George Boutah, Patty Savage.

**ADJUST THE AGENDA (if needed) -** *Five adjustments needed – addressed later in meeting.*

**1. APPROVE THE FOLLOWING MEETING MINUTES:**

* 04/29/2014 – *Alton Bruso motioned to accept minutes as written – seconded by Steve Aubin. All in favor – motion carried.*

**2. NEW BUSINESS / MISCELLANEOUS:**

* **Amy Erno Mashtare –** Presenting information to the Board. **– *Adjustment #1*** *– Amy to present her information at the end of the meeting.*
* **Ed Murphy / Brian Tjelta –** *Sign at Center Bay Road. The sign is up but not**worded correctly. –* The sign was worded incorrectly. It was supposed to read “No blocking drive” it came back to us reading “No blocking driveways”. The sign was fixed, by removing the letters “ways” so that it now reads “No blocking drive”. The sign now has an empty spot after “drive” and looks unfinished. Mr. Murphy and Mr. Tjelta are concerned that it is still too vague and would like it to say “No blocking road”*. Bing is going to remove the remainder of the letters “drive” and clerk will purchase the letters “Road” in the same size and font as what is on the sign so that they can be place where “driveways” was and the sign will read “No blocking road”. Clerk will also purchase smaller letters so that “Per order of the Town of Alburgh” can be added to the sign. Mr. Murphy and Mr. Tjelta are also concerned that because the sign is at the bottom of the road, people are still going to park at the top of the road which will still be a safety issue. The board in agreement that they would give it a little time to see if the desired results were achieved by the sign that is up. Mr. Murphy and Mr. Tjelta were in agreement as well and stated that if parking at the top of the road becomes a problem that they could come back and address it if need be.*
* **Dick and Janet Cameron –** Water is washing out their driveway would like the town to repair it. – *Alton motioned that Bing bring in some stone and “feather” it out at the entrance to the driveway. – Bernard seconded – All in favor – motion carried.*

**3. OLD BUSINESS:**

* **Town garage**
	+ Pump Station – Update – *Waiting for the excavation work to be done.*
	+ 1” Water Meter – Update from Steve Aubin – *Steve will get the pipe that is needed this week.*
	+ Plumbing / Drinking Fountain – Update from Steve Aubin - *Steve will get the pipe that is needed this week.*
	+ Air Compressor Lines – Update from Steve Aubin – *The fans are installed, electrical work is all that needs to be done. Guy Palardy will get quotes from electricians he is familiar with, Bing Pero will get a quote from D.C. Energy.*
* **VLCT Hazardous notes –**Update from board. – *See above. Air compressor lines.*
* **Quote from D.C Energy for Transfer Station cameras –** Board to decide on spending money for cameras. – *Amy gave board a quote on two 26 inch convex mirrors that would be as effective as two new cameras. Alton Bruso motioned that the mirrors get purchased and the town will install them – seconded by Alton Bruso – All in favor – motion carried. All present board members agree that the three existing mirrors at the Transfer Station need to be functional. Clerk to get a new quote from D.C. Energy for the repairs, if needed, of the existing mirrors and cost to get them hooked up to the wireless so that video can be recorded and observed from the Town Office.*
* **Dog Bite on Horican Lane –** Update from clerk*. – Joanne Krizer released the dog back to the owners who had to pay the fee to The Alburgh Animal house and also needed to take the dog to the veterinarian’s office for its rabies vaccine. They did bring the dog for its shots and they did register the dog with the town. Clerk to ask Joanne to check in on the family and make sure things are going well with the dog. Clerk also to send a letter to the owners of the dog with a copy of the dog ordinance for the town of Alburgh. Clerk to remove from agenda.*
* **Jackie Rainville –** Update on selectboard’s assessment of 05/07/2014 *– Alton Bruso, Guy Palardy, Bernard Savage, Bing Pero and clerk, Donna Bohannon went to Poor Farm Rd on 05/07/2014 to assess if this was a town issue. Jackie Rainville was there as were two of her neighbors that have an interest in this issue as well. All present were in agreement that this was not a town issue but a neighbor issue. The members that went to the property on that day brought their findings to the meeting of 05/13/2014 and all members were in agreement that it is not a town issue but a neighbor issue. – Clerk to remove from agenda.*

**4. VISITOR INPUT:** *Adjustments #2 through #6 were addressed during visitor input.*

* ***Adjustment #2 - Kathy Persons –*** Kathy is a property owner at 48 South Main Street in the village. Several of her neighbors from Mott Street have placed mailboxes on her property at the corner of Main Street and Mott Farm Rd. The residents that stop to get their mail have to stop on Main Street and it is a safety concern. Ms. Persons would like to know if the town would have any objections to the mailboxes being moved down to the corner of Mott Street and Mott Farm Rd. There is a location behind her garage that would be an ideal location for them and she would not object to them being there. Kathy stated that she checked with Trevor Creller, the Post Master of the town to see if he had any objections to them being move. He doesn’t have any objections but would need to check with his supervisors to make sure that it would be okay legally. *Steve Aubin motioned that the clerk could write a letter to the Post Master asking that the mailboxes be moved to a new location for safety reasons. – Bernard Savage seconded – All in favor – motion carried. Clerk to write letter to Post Master.*
* ***Adjustment #3 - Don Oechslin –*** Don is a property owner at 3 Jenny Lane which is a side street off from Blue Rock Rd. The Rail Trail runs North to South across the top of Blue Rock Rd. and Don keeps the trail mowed and trimmed through the summer months. There has been someone on the trail with a truck for the purpose of dumping stumps and branches thus tearing up the trail. Mr. Oechslin would like the town to put concrete blocks up at the both sides of the rail trail so that motor vehicles cannot access the trail. He is willing to contribute some of his own money to this project if it is something that the town can do. *Bernard Savage and Bing Pero have agreed to go out on 05/14/2014 and assess the damages and determine if barriers would be feasible. Bernard and Bing to update at next meeting.*
* ***Adjustment #4 – Wilfred Bessette*** *–* Wilfred is a resident at 10 South Main Street and is concerned about the garbage bags on the fire escape and sidewalk at 8 South Main Street. The two apartment buildings are very close to each other and his concern is that animals such as raccoons, skunks and rats will be attracted to the garbage at 8 S. Main and will migrate to his residence, 10 S. Main. *– Clerk to send a letter to the landlord (William Snopick) requesting that he contact the tenant and remove the garbage. Clerk was advised to state that he has seven to ten days to get this resolved or a fine will be issued.*
* ***Adjustment #5 – Newton Reynolds –*** Would like Little Woods Road to be fixed. Stated that it is tore up and almost impossible to use. He stated that others on the road are also unhappy about the condition of the road. – *The grader has been broke down and should be repaired by 05/14/2014. As soon as the grader is fixed the town will grade Little Woods Road.*
* ***Adjustment #1 –*** Amy Erno Mashtare had several items to bring to the board. They were all addressed at the end of the meeting.
	+ Amy requested of the board that the Town hire an extra person to work at the transfer station on the weekends throughout the summer. – *Board agreed**it will be handled the same way as last year – one more person will be hired to work Saturdays and Sundays from June 1st to October 1st. The hours will be 9AM to 5PM both days. The person hired will have to be at least eighteen**years of age and able to help with baling and sorting as well as compacting the trash and other physical tasks. – Clerk to put an ad in the Islander.*
	+ Amy has the recertification paperwork finished and requested that the papers be published as needed and that any abutting property owners be notified in writing so the state will issue the town its updated certification. *– Board agreed to post the warning and send letters - Clerk to post the warning in the Islander and the Messenger and send letters to any land owners that have property abutting that of the transfer station.*
	+ Amy informed the board that there are two bales of aluminum that are ready to be shipped out and wanted to know if the board had any preference as to where it when or who would transport it. – *The board was in agreement that Amy should call several places and get the best price. She could then make the necessary arrangements.*
	+ Amy would like the Town to join NRRA (Northeast Resource Recovery Association) as they offer several beneficial programs to their members. – *Steve Aubin motioned to join the NRRA – seconded by Bernard Savage – all in favor – motion carried.*
	+ Amy brought a proposed new price sheet in for the board to look over as several things were priced to high. She gave each member a copy of the proposed changes which included some comparison pricing from other towns. – *The board members are going to bring the list home and study it. It will be addressed at the 05/27/2014 meeting.*
	+ *Amy informed the board that several people have requested that construction debris be allowed at the transfer station again. – the board are in agreement that they will have to think about it and that all costs for handling it will be taken in to consideration. It will be addressed at the 05/27/2014 meeting.*
	+ *Scott Mashtare has requested to donate his time at the transfer station throughout the summer and wanted the board’s approval. – Bernard Savage motioned that Scott be allowed to donate his time – seconded by Alton Bruso with the stipulation that he sign a release of liability waiver for the town – all in favor – motion carried. – Clerk to provide waiver form.*

**5. TABLED TOPICS AND / OR WAITING RESULTS:**

* **Joan Whitesell -** *Alburgh Springs Roadside – Spring 2014* – “It’s spring*.” Bing Pero has met with Ms. Whitesell and informed her that the town road crew will be down in the next week or two to fix the property in question. – Clerk to remove from agenda.*

**6. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:** *All invoices approved – permits signed.*

**7. EXECUTIVE SESSION:** *Disciplinary Action*. - *At 9:15 PM Steve Aubin motioned to go into executive session – seconded by Bernard Savage – all in favor – motion carried.* ***– No action taken.*** *At 9:35 PM Alton Bruso motioned to leave executive session – seconded by Bernard Savage – all in favor – motion carried.*

**8. EXECUTIVE SESSION:** *Contract Negotiations*. *At 9:35 Bernard Savage motioned to go into executive session – seconded by Alton Bruso – all in favor – motion carried. –* ***No action taken.*** *– At 9:55 Steve Aubin motioned to leave executive session – seconded by Bernard Savage – all in favor – motion carried.*

**9. ADJOURN:** *At 9:55 Steve Aubin motioned to adjourn – Bernard Savage seconded – all in favor – motion carried.*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for May 27th, 2014 at 7PM.