Select Board Meeting Minutes

04/29/2014

**CALLED TO ORDER AT 7:00 PM BY CHAIRMAIN - ROBERT CRELLER**

**PRESENT:** Robert Creller, Alton Bruso, Guy Palardy, Steve Aubin, Bernard Savage Sr. and

Donna Bohannon

**GUESTS:** John Savage Jr., Janet Rothschild, Amy Erno Mashtare, Gene McAllister, Marcie Perry, Sandy Skeele Kilburn, Virginia Messier, Kathy Benoit, Richard Bayer, Scot Prescott, Bernard “Bing” Pero, James Magner, Ed Murphy, Jackie Rainville, Terry Tatro

**ADJUST THE AGENDA:** Three adjustments made and addressed at the end of the meeting.

**1. APPROVAL OF THE FOLLOWING MINUTES:**

* 04/08/2014 SELECTBOARD MEETING – *Alton Bruso motioned to accept minutes as written – seconded by Guy Palardy–* ***motion carried.***
* 04/21/2014 SPECIAL PRE VOTE INFORMATIONAL MEETING– *Alton Bruso motioned to accept minutes as written – seconded by Guy Palardy–* ***motion carried.***

**2. NEW BUSINESS / MISCELLANEOUS**

* **Kathy Benoit from Notch –** Requesting the board considers the Health Centers expansion proposal. *– Kathy Benoit brought copies of the proposed plans for the Health Center building. They are joining with NCSS and need a bigger better facility then they now have. They need to meet with AIDI board to request waivers and amendments. Kathy is going to try and schedule a meeting with AIDI and then they can notify the Board about the meeting so they can be there if they chose. The Board agreed that they didn’t see a problem with the proposal but that it needs to go before the AIDI Board.*
* **Barbara Baker –** Needslegal papers signed by board. – *She didn’t get the papers that needed signing. On hold until she has the papers.*
* **Janet Rothschild –** Requestto have tax delinquency waved. – *The bill went to the previous owners so she wasn’t aware of the debt until after April 10th when it was discovered she was on the delinquent tax list. Bernard Savage motioned that with approval from Terry Tatro (delinquent tax collector) that they waive the 8% late fee – seconded by Guy Palardy –* ***motion carried****. Clerk to get confirmation from Terry Tatro his approval.*
* **Amy Erno Mashtare –** *2* Day class in Manchester, New Hampshire. – *Guy Palardy motioned that funds for the trip be approved – seconded by Steve Aubin –* ***motion carried.***
* **Jackie Rainville –** Poor Farm Rd water runoff issue. – *Selectboard, Bing Pero and clerk to meet with Jackie at the property on Wednesday, May 7th at 7AM to assess the situation and see if it is a town issue.*
* **Lawn mowing bids –** Open sealed bids. – *Four bids were submitted – all were opened. Wright Cut and Clean was awarded the contract.*
* **Fireworks –** Do we want Terry to order them? *Bernard Savage motioned that Terry Tatro be in charge of ordering fireworks for our Fourth of July celebration – Guy Palardy seconded –* ***motion carried.***
* **Green up day –** Townguys to pick up bags on Monday, May 5th? - Some discussion took place about what the town highway men (Bing, Rodney and Billy) should consider Green Up Day items and pick up. All were in agreement that if tires, furniture, electronics etc, were neatly piled near the green color “Green Up” bags that they would pick them up. In the discussion, Amy brought up the price we charge to take tires. It was determined that we are charging a high rate and the consensus was that if we lower the cost of getting rid of the tires properly maybe we wouldn’t have so many tires being thrown on the side of the road. *Bernard Savage motioned that we lower the price we charge for disposal of tires from $6.00 per tire to $3.00 per tire for car tires and $4.00 per pickup truck size tire. Guy Palardy seconded –* ***motion carried.*** *There was* ***not*** *a motion made for the pickup of “Green Up Day” bags but all were in agreement that the town highway men would pick up the bags from Green up day on Tuesday, May 6th and dispose of them.*

**3. OLD BUSINESS:**

* -TOWN GARAGE
* Pump Station: *Doug Medor is* *doing the work. Robert Creller will remind him of work still to be completed.*
* 1” Water Meter: *Steve Aubin will have work completed by May 13th meeting.*
* Plumbing/drinking fountain: *Steve Aubin will have work completed by May 13th meeting.*
* Air Compressor Lines: *Steve Aubin will have work completed by May 13th meeting.*
* **-VLCT HAZARDOUS NOTES:** Update – *Guy Palardy will call to get the electrician lined up to hook up the electrical items that will be needed for the exhaust fans.*
* -**BATHROOM SINK AT LIBRARY:** Update – *Steve Aubin completed the work. Remove from agenda.*
* **-13 EAST ALBURGH RD:** *Clerk showed a proposed “for sale sign” for approval. All board members approved the sign and consented to it being put up in various spots around town.*
* **2014 Better Backroads Grant –** Update from board *– No update at this time.*

**4. VISITOR INPUT:**

* Ed Murphy was present to inquire about the signage for Center Bay Road. Bing Pero informed everyone that the sign is here and he would be putting it up as soon as possible. Mr. Murphy stated that his concern is fire trucks and/or rescue being able to get to the beach and the houses that are along that road when cars are parked on either side of the road. He wanted to be sure that the sign was clear in its content so that people that would normally park along that road understood what “blocking the road meant” as he didn’t want to see peoples vehicles get towed wrongly. All parties seemed to be in agreement that because the road is so narrow if there are vehicles parked on it at all they would be blocking the road. Mr. Murphy reiterated that safety was his only topic of concern. Bing will put the sign up and Mr. Murphy stated that we will see if that yields results and if not the subject will have to be revisited.
* John Savage Jr. was present and requested that the board help him in getting the home he rents from Casavant Properties inspected. Mr. Savage stated that he has been through 1900 gallons of fuel since last July and the throughout the winter he had trouble maintaining a temperature of 65 degrees in the habitable rooms of the home. He stated that there were even pipes that froze in the bathroom this winter. Mr. Savage would like the health officer to go and inspect the home to see if there was any violation of a State code. Steve Aubin is the health inspector but he recused himself from this because he was the one who inspected the furnace in the home. Robert Creller took down Mr. Savage’s phone number and will call him so he can arrange a time to go and assess the property to see if it is a health officer’s issue or if it needs to be addressed between the state and the landlord.
* Bing Pero brought several items to the Board for discussion and input from them.
* Discussion about Bay Road and its posted status took place but no action needed to be taken.

* Bing wanted to ascertain what roads needed to be worked on and in what order. Alton suggested East Alburgh Rd. followed by Boutah Rd. to get them started. No further action needed.
* Bing inquired about using just one PO for stone vs. getting a different PO each time they got stone. Board agreed that one PO was sufficient. Clerk to find out how much is left in the budget for this fiscal year for stone.
* Bing presented to the Board that the grader needs a new head as the head has a hole in it. Bing presented the cost of a new head and head gaskets. With parts and labor cost would be $2,900 and with the Boards approval work could begin on Tuesday, May 6th and possibly have the grader up and running by Friday of the same week. *Bernard Savage motioned that Bing go ahead and get the needed work done – seconded by Steve Aubin –* ***motion carried.***

**5. TABLED TOPICS AND / OR WAITING RESULTS:**

* **Symquest Contract –** Need a signature. *Clerk explained to the board that the paperwork that needed a signature was simply stating that we didn’t want automatic renewal for our existing lease contract with US Bancorp. Clerk explained that if it doesn’t get signed our lease will automatically renew for another year but when our contract is up in August, so is our warranty. Alton Bruso motioned that Robert Creller sign the non-renewal paper – seconded by Steve Aubin –* ***motion carried – Robert Creller signed paper.***

**6. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:** *All invoices approved – permits signed.*

**7. ADJUSTMENTS TO THE AGENDA:**

* D.C. Energy quote for cameras at the transfer station – *Clerk to find out how much is left in Transfer Station budget for this fiscal year.*
* Dog bite within a home on Horican Avenue. –*Dog bites within a home are becoming problematic and our ordinance limits the town’s involvement. Some discussion took place about steps that could be taken. –* ***No action taken at this time.***
* *Personnel issues –*
* *At 9:40PM Guy Palardy motioned to go into Executive Session – Seconded by Steve Aubin.* ***Motion carried.***
* *At 10:20 PM Guy Palardy motioned to go out of Executive Session – seconded by Robert Creller –* ***Motion carried. Executive Session ended. – No action taken.***

**9. ADJOURN:** *At 10:20PM Alton Bruso motioned to adjourn meeting, seconded by Robert Creller –****motion carried. Meeting adjourned.***

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for May 13th, 2014.