SELECTMEN MEETING MINUTES

FEBRUARY 11, 2014

CALLED TO ORDER AT 6:00PM BY CHAIRMAN, DOUG MEDOR

PRESENT: *Doug Medor, Steve Aubin; Alton Bruso, Robert Creller, Guy Palardy and Roxanne Creller*

GUESTS: *Bing Pero, Rodney James, Billy Duchaine, Carol Pellerin, Lance Percy, Geoff Pretty, Connie Boutin and Tyler Mumley*

**ADJUST THE AGENDA**

*A Special Session/Executive Session to discuss Highway Department Personnel Issues was added at 6:00pm before the regularly scheduled meeting began.*

*Robert Creller motioned to go into Executive Session at 6:00pm – seconded by Alton Bruso; motion carried.*

*Steve Aubin motioned to come out of Executive Session at 6:55pm – seconded by Robert Creller; motion carried.*

***No Action Taken***

REGULAR MEETING BEGAN – CALLED TO ORDER AT 7:00PM BY CHAIRMAN, DOUG MEDOR

**APPROVAL OF THE FOLLOWING MINUTES:**

*01/28 Select Board Meeting Minutes*

*02/06 Special: Highway Department Foreman Discussion*

*02/07 Special: Highway Department Discussion*

*02/10 Special: Highway Department Discussion*

*Robert Creller motioned to accept all minutes as written – seconded by Guy Palardy; motion carried.*

**BRIAN TJELTA – PEOPLE CAUSING DAMAGE AT CENTER BAY BEACH**

*Brian Tjelta did not show up for this meeting. However, on January 29th a couple Select Board Members met Mr. Tjelta at the beach and discussed the layout, rocks, trees, driveways, etc.*

*Clerk provided Guy Palardy a map of the most current survey done for the Town – Guy shared the map with audience. Audience members all came to table and discussed the beach for swimming, boating, etc. Guy Palardy stated the right-of-way should be above the high water mark but it’s not on the survey map. Clerk stated the wording on the map that reads, “road right-of-way set by deed evidence and affidavit by Milfred Shedrick” is not accurate and Mr. Robenstein, who prepared the map, confirmed that wording should not be on the map at all.*

*In previous meetings Mr. Tjelta stated private property was being destroyed and also littering was taking place and the Sheriff’s Dept would do nothing about it unless the Town put up signs. Clerk contacted Ray Allen directly and Mr. Allen stated those offenses are against the line, whether the Town puts up signs or not, and that his department has never been notified for these type violations. Mr. Allen said his department would most certainly look into personal property damages and also littering if/when they get a call.*

*Guy Palardy motioned to put a sign up at the bottom of the road just above the rocks that state, “NO BLOCKING DRIVE – VEHICLES WILL BE TOWED AT OWNERS EXPENSE” – seconded by Steve Aubin; motion carried. Clerk to have Highway Dept purchase sign and install at earliest convenience then delete from next meeting agenda.*

**OLD BUSINESS**

-Town Garage

* *pump station: pending - Doug Medor not completely finished*
* *obtain 1” meter: pending - Steve Aubin not completely finished*
* *drinking fountain: pending - Steve Aubin not completely finished*
* *air compressor lines: pending – Steve Aubin will install (VT Mechanical quote too high)*
* *old boiler at Missile Base: Doug Medor will put on Auction’s Int’l*

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-Town Garage (con’t)

*VLCT Hazards:*

*Description: deck on the excavator has rusted completely through in spots creating large holes in the deck*

 *Work complete – delete from next meeting agenda*

*Description: no ventilation for the welding area.*

 *VT Mechanical quote way too high – Board/Steve Aubin will look into situation and come up with a viable*

*option*

*Description: items can be stored or placed in front of fire extinguishers or breaker panels*

 *Work not complete – Bing Pero to make sure this gets taken care of within the next weeks*

-223 Greenwoods Road

*Tenant has not moved out yet but is happy living where she is. The Landlord is providing buckets of water daily and the tenant purchases drinking water. Alton Bruso stated there’s really nothing more the Town can do. Clerk said since the State was involved to begin with it might be a good idea for the Town or the Health Officer to get clarification from the State. Mr. Bruso reiterated that the Town has done everything they can and this project should be deleted. No other Board Member commented – Clerk will delete from next meeting agenda.*

-Bathroom Sink At Library

*Doug Medor to assist Steve Aubin with this project and update at next meeting.*

-13 East Alburgh Road

*Warning was updated by Town Attorney and all Board Members were provided a draft copy to review. The least amount the house can sell for is $13,000, which includes Attorney costs for closing, delinquent taxes, current taxes, insurance, maintenance and a little cushion in case the house doesn’t sell right off.*

*Robert Creller motioned to approve the Chairman’s execution of the Warning and to approve posting of the Warning – seconded by Guy Palardy; motion carried.*

*Robert Creller motioned to sell the property upon the terms stated in the Warning and appoint the new Select Board Chairman (after March 4th vote Doug Medor will no longer be Chairman nor on the Board) to execute any deeds, contracts, tax returns or other related documents to effectuate the sale of 13 East Alburgh Road – seconded by Guy Palardy; motion carried. Clerk to put in Tabled Items on next meeting agenda.*

-Ancient Road Discontinuation by 2015

*Clerk had handed out a letter from Town Attorney stating the process to make sure old Class 4 roads don’t automatically get discontinued on July 1, 2015. All Board Members read the letter and agreed the subject should be pursued.*

*Clerk stated she wouldn’t be around to help so a Board Member should take responsibility for the project. Alton Bruso and Guy Palardy stated they would work together on the project and advise findings at next meeting.*

*-*Cemetery on Reynolds Land in Alburgh Springs / Spring 2014

*Clerk heard from Jim Reynolds, who absolutely positively doesn’t want anyone on his personal property and offered the Town a letter from his Attorney saying just that. A couple Board Members don’t want to spend money on the Town’s Attorney so Clerk asked to obtain letter from Mr. Reynolds’ Attorney. Clerk to put in Tabled Items on next meeting agenda.*

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**NEW BUSINESS/MISCELLANEOUS**

-Representative Needed for Solid Waste District & Contract for Transfer Station Re-Certification

*Clerk explained it was time to appoint a new Board Member/Representative for the Solid Waste District, as Doug Medor is leaving the Board on March 4th. Steve Aubin stated he would be willing to do it but could not attend their monthly meeting on February 12th.*

*Alton Bruso motioned Steve Aubin be the new Board Member/Representative for the Solid Waste District – seconded by Guy Palardy; motion carried. Clerk to notify the Solid Waste District and brief Mr. Aubin on current issues. Clerk to delete from next meeting agenda.*

-Ruggiano Engineering, Inc. – Requests Approval for a Driveway Access Permit

*Tyler Mumley, Ruggiano Engineer, brought in a plan of the current space at the 4-corners where the Dollar General will be going and also a proposed plan. Ruggiano is asking for approval to shift the driveway West, which will calm traffic flow and make entering and exiting safer. Driveway will be 36’ with 3 lanes – 1 lane to enter – 1 lane to exit East – 1 lane to exit West.*

*All permit requests will be sent to the State this week and once permits are approved the Act 250 permit will be submitted. Ground breaking will begin as soon as all permit approvals are received.*

*Guy Palardy motioned to approve a driveway access permit to the Dollar General with dimensions stated above – seconded by Steve Aubin; motion carried; Robert Creller abstained. Clerk asked Tyler to leave his “plan board”, which will be displayed in the Municipal Building lobby – Tyler provided. Clerk to send Mr. Mumley an approval on Town letterhead along with copies of the minutes then delete from next meeting agenda.*

**VISITOR INPUT**

*Barbara Baker sent in a request for a coin drop to take place on May 25th with a rain date of May 26th. Steve Aubin motioned to allow the coin drop at the end of May 2014 – seconded by Robert Creller; motion carried. Clerk to notify Mrs. Baker and delete from next meeting agenda.*

*Bethany Remmers, Streetscape Coordinator, sent in easement letters for all property owners within the Streetscape project for the Chairman to sign. Meetings will take place for all property owners within the Streetscape project on February 24th from 3pm-8pm. Robert Creller offered to represent the Select Board at these meetings along with Terry Tatro and Bethany.*

*Steve Aubin motioned the Chairman sign all easement letters as is – seconded by Guy Palardy; motion carried. Clerk to send out signed letters and delete from next meeting agenda.*

**TABLED TOPICS AND/OR WAITING RESULTS**

-Physical Inventory

*Transfer Station – complete – Clerk to delete from next meeting agenda*

*Town Garage – began 11/06 – Clerk will try and work with Rodney James week of 2/17/14 to finish up*

-Joan Whitesell / Spring 2014 / *no update at this time*

-Request for Opening Town Road #14 / Spring 2014

*Clerk to try and obtain an update.*

-Missile Base Sale / Summer 2014

 *All old items and others’ items to be cleaned up by April 15th for a June 1st (tentative) auction*

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**TABLED TOPICS AND/OR WAITING RESULTS** (con’t)

-Village Sidewalk Upkeep, Plowing & Mowing / Summer 2014

-Town Charter Creation / Summer 2014

**-**Danny R. Bevins vs. William J. Duchaine & Town of Alburgh

*Judgment requested by Town’s Attorney 1/28/14*

-Alburgh Springs Community Hall Leases / *no update at this time*

**APPROVE INVOICES / LIQUOR & TOBACCO LICENSE RENEWALS AND AN OVERWEIGHT TRUCK PERMIT**

*All invoices, licenses and permit approved.*

**EXECUTIVE SESSION: HIGHWAY DEPARTMENT PERSONNEL ISSUE**

*Steve Aubin motioned to go into Executive Session at 8:33pm – seconded by Alton Bruso; motion carried.*

*Robert Creller motioned to come out of Executive Session at 8:45pm – seconded by Guy Palardy; motion carried.*

***No Action Taken***

**ADJOURN**

*Doug Medor motioned to adjourn at 8:45pm – seconded by Robert Creller; motion carried.*

Respectfully submitted,

Roxanne N. Creller

Alburgh Town Clerk/Treasurer