

MINUTES FROM 11/28/2017

SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball, Alton Brusco, Chuck Pease, Cheryl Moomey, Clerk, Donna L. Bohannon

GUESTS: (At 7PM) Terry Tatro, Jr. Cameron, Renee Creller, Shane Brown, Dan Farnham (LCIEDC), Carol Behrman, Cheryl Dunn

6:00pm – BUDGET MEETING

- Meeting called to order at 6:10pm by Chairman, Lee Kimball
 - General Fund revenues were reviewed, and tentative budget numbers discussed.
 - General fund expenses reviews were started.
 - Next budget meeting scheduled for 12/06/2017 and run from 6:30pm to 8:30pm

7:00pm - OPEN REGULAR MEETING:

- Second part of meeting called to order at 7:00pm by Chairman, Lee Kimball

ADJUST AGENDA (if needed):

- 1 Adjustment needed
 - Tobacco Prohibition at Municipal Parks and Recreation Areas Ordinance – signatures needed

NEW BUSINESS:

- Dan Farnham (LCIEDC) – Report activity of 2017 – request yearly allocation
 - Dan thanked the Board for support in past years
 - He gave a brief synopsis of what Lake Champlain Islands Economic Development Corporation does and what they have done in the past year.
 - He finished with a request for the usual allocation of \$1,000 for the FY2018
- Purchase of a plow

- Alton explained that the plow on the 4200 truck is in rough shape and will need to be replaced soon.
- It will cost approximately between \$6,000 and \$6,500 to replace the plow.
- He is not sure about the availability of a new plow but will check on it.
- The plow will be interchangeable in the event that a new truck is purchased in the future.
- *Chuck Pease motioned that the funds to purchase a new plow be released upon availability – seconded by Cheryl Moomey – all in favor – motion carried.*
- Review of Personnel Policies –
 - This has not been reviewed since 2012.
 - Clerk will provide the Board members with a copy of the policies.
 - This will stay on the agenda but will be addressed after budgets are finalized.
- ADJUSTMENT ADDED:
 - Tobacco Prohibition at Municipal Parks and Recreation Areas Ordinance – signatures needed
 - The Tobacco Prohibition at Municipal Parks and Recreation Areas Ordinance was signed by all four Board members.

\OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Carol Behrman, enforcement officer – update on burned house on Lake Street
 - Carol reported that on 11/27/2017 she sent a letter via certified mail to Roy Richards.
 - Lee Kimball read a copy of the letter to all present.
 - Carol also called the State of Vermont about the building and was told that there is not a time frame for the building to be torn down.
 - The oil spill has been cleaned up and hazmat has signed off on it.
 - This will remain on the agenda.
- Shane Brown – update
 - Shane reported that the water and sewer have been installed and are working.
 - Lee Kimball confirmed this.

- He also reported that Fairpoint will be setting a pole after December and power will be hooked up after the pole is set.
 - Lee Kimball, as Health Officer, stated that the original health complaint has been satisfied and that there is no longer a health issue at this property.
- Florio Property – update
 - Lee Kimball reported that most of the junk has been removed, there is some lumber left that is being taken care of.
 - He also reported that the septic leak is still being investigated and that he will look at this again and report back at the next meeting.
 - This topic will stay on the agenda.
 - Animal control issue on Winters Lane – update
 - Lee reported that he has not been able to make contact with anyone.
 - Clerk will send contact information for the landlord, Michael Savage to Lee and he will talk to Mike to establish if there is anything that can be done from his standpoint as the landlord.

VISITOR INPUT:

- Terry Tatro brought tree items to the attention of the Board.
 - He reported that the Planning grant that the Town applied for was awarded.
 - He reminded the Board that Taylor Newton will be at the Town office on December 5th starting at 7pm to offer a training on Essentials of Land Use Planning and Regulations.
 - Terry also asked that the Board, while creating the budget, allocate the same amount of money to the Planning Commission as last year, \$1,000.
 - Lastly, Terry displayed the St. Albans Messenger to all present to show that Alburgh made the front page for the proposed Zoning regulations.
- Jr. Cameron brought up two topics for discussion.
 - Jr. asked if there was going to be any work done at the Transfer Station to cover the compactors.
 - The Board reminded him that at the 11/12/2017 meeting, it was decided that they would talk about budgeting money to construct a new building but that they would be repairing the platforms on both sides of the office, so they were safe.

- Jr. also asked why the Highway department employees were still working the summer schedule of 4 / 10-hour days and not the winter schedule of 5 / 8-hour days.
- This is one of the policies that will be reviewed.

APPROVE THE FOLLOWING MEETING MINUTES:

- **11/14/2017 - SELECTBOARD MEETING**

- *Cheryl Moomey motioned to approve the minutes from the 11/14/2017 meeting as written*
- Alton Brusio stated the Board had asked to see language pertaining to the State law regarding earning sick time and did not agree with the minutes.
- Cheryl withdrew her motion.
- Minutes were not approved.
- Clerk will investigate the law regarding this issue and report back to the Board.

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- No Overweight permits
- All invoices approved and signed.

ADJOURN:

- *At 8:20PM Cheryl Moomey motioned to adjourn – seconded by Alton Brusio – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 12/12/2017.