

# **(REVISED) MINUTES FROM 11/14/2017**

## **SELECTBOARD MEETING**

**PRESENT:** Chairman, Lee Kimball, Alton Brusco, Cheryl Moomey, Clerk, Donna L. Bohannon

**GUESTS:** Rob Peterson (Northwest Regional Manager Vermont State Parks), Jason Nerenberg (District Stewardship Forester. Department of Forests, Parks & Recreation), David Webb (Environmental Engineer State of Vermont), Amy Mashtare, Jr. Cameron, Cheryl Dunn, Leeann Porto, Terry Tatro, Renee Creller, Carol Behrman, Raleigh Palmer, Shane Brown

### **7:00pm - OPEN REGULAR MEETING:**

- Meeting called to order at 7pm by Chairman, Lee Kimball

### **ADJUST AGENDA (if needed):**

- 3 adjustments requested
  - Adjustment #1 – Set a date and time for budget meeting
  - Adjustment #2 – Set date and time for interviews for Selectboard seat
  - Adjustment #3- Holiday pay for seasonal help

### **NEW BUSINESS:**

- Rob Peterson (Regional Manager Northwest Parks) – Update on plan for Dunes State Park
  - Rob presented the plan for upgrading the Dunes State Park. ○ This is a 1.2-million-dollar project.
  - Various unique qualities about the park were discussed such as the better water quality compared to other parks and that it is the largest State Park in Vermont (650 Acres +) with the most beach (3500ft).
  - The goal of the upgrade is to create a better flow for visitors.

- Porto-lets are currently being used. Porto-lets will still be used but will be in an enclosed area. There will be an additional structure at the far end of the beach that will house a porto-let and changing stall close to the beach.
  - There will be roughly 6 handicap parking spaces close to the beach as well as a ADA accessible paths directly to the beach.
  - An area is designated for play structures, including swings, a climbing structure, balance beam, spinner plate and an embankment slide from the play area directly to the beach.
  - New walking trails will be added. ○ There are not any plans to extend the beach beyond what it is currently.
  - Grills will be accessible for family barbeques and waste receptacles will be added for visitor convenience.
  - Comments on the upgrades will be welcome until November 30<sup>th</sup>. ○ Groundbreaking will take place in the spring of 2018. ○ The park is open from Memorial Day until Labor Day.
  - Park hours of operation will remain the same; 10am to sunset.
- Cheryl Dunn – Complaint about Nuisance Property ○ Cheryl was present to lodge a formal complaint to the Selectboard.
    - She is concerned about the health and safety issues that the house located at 4 (new #26) Lake Street.
    - This house burned down on January 7<sup>th</sup>, 2017.
    - It was boarded up, but the boards have been removed allowing access into the structure.
    - This house abuts the library, where children play.
    - Fuel oil was pumped out of the basement directly into the soil, creating a health hazard.
    - Cheryl is concerned that the smell and easy access to the house poses a danger.
    - She was told by Tim Cropley with the State of Vermont spills management that the house is going to be torn down.

- She would like to see the windows and doors boarded up until the structure is ready to be torn down.
- Carol Behrman, as the enforcement officer, will contact Tim Cropley.
- Tabled until the next regular meeting. Currently scheduled for 11/28/2017.

## **2 ADJUSTMENTS ADDED HERE –**

- **Adjustment #1 – Set a date and time for budget meeting** ○ First budget meeting will take place on 11/28/2017 at 6pm
- **Adjustment #2 – Set date and time for interviews for Selectboard seat** ○ 3 interviews will be scheduled for 11/30/2017 to begin at 6pm

## **OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:**

- Renee Creller – Proposing a No Smoking policy on Town lands.
  - Renee presented the revised “tobacco prohibition” ordinance proposal ○ Lee Kimball read the proposed ordinance to all present.
  - The proposed ordinance will prohibit smoking in Municipal parks and recreation areas, including the Alburgh Recreation, Library playground and picnic area, Bicentennial Park and Alburgh Lakeshore Park and Natural Area.
  - Renee will take care of the signage for the designated areas.
  - *Cheryl Moomey motioned to approve the Tobacco Prohibition at Municipal Parks and Recreation Areas ordinance proposal as written – Lee Kimball seconded the motion – all in favor – motion carried.*
  - Ordinance will be advertised – proper procedure will take place.
- Transfer Station – lean to needed – update – ○ There is not an update at this time.
  - Amy informed the Board that the metal platform on the recycling deck at the South of the office is corroding and will need replacement soon.
  - Amy will ask Billy Duchaine to look at the metal deck for ideas about repairing it.
  - She also informed them that the plywood platform at the North end of the office, where the scale is located is rotting out and will need replacement.

- Lee Kimball will assess the situation and report back to the Board.
- The Board will discuss the possibility of building a new structure that will serve as the office as well as protection for the equipment.
- This will be added to a future agenda.

#### **VISITOR INPUT:**

- No visitor input

#### **LAST ADJUSTMET ADDED HERE**

- **Adjustment #3- Holiday pay for seasonal help** ○ Alton Brusco requested that the new seasonal employee be given holiday pay that will match the permeant Highway employees for the months that he is employed with the Town.
  - Lee Kimball stated that, to be fair, if the new seasonal employee receives holiday pay and a personal day, that the part time employees should receive the same. ○ There was some discussion about what major holidays to include.
  - It was suggested that both the seasonal employee and the part time employees be given four floating holidays to use as they choose, 1 hour of sick time for every 52 hours worked as per State law as well as 8 hours of personal time.
  - *Cheryl Moomey motioned that both the seasonal employee and the part time employees be given four floating holidays to use as they choose, – Lee Kimball seconded – all in favor – motion carried.*
    - **The following was eliminated as it was not part of the original motion -**  
*1 hour of sick time for every 52 hours worked as per State law as well as 8 hours of personal time*
- Florio Property – update - Lee Kimball stated that the property has been cleaned up a great deal.
  - He mentioned that the issue of the possible sewer leak is still being looked at by the State.
  - This will be updated as needed.

- Animal control issue on Winters Lane – update o Lee has been to the home several times but has not had success making contact with the owners of the dog. o This will be updated as needed.

**APPROVE THE FOLLOWING MEETING MINUTES:**

- **10/24/2017 - SELECTBOARD MEETING**

- o *Cheryl Moomey motioned to approve the Selectboard minutes from the 10/24/2017 meeting as written – Lee Kimball seconded the motion – all in favor – motion carried.*

- **11/08/2017 SPECIAL SELECTBOARD MEETING - LAND USE REGULATIONS**

- o *Lee Kimball motioned to approve the Selectboard minutes from the 11/08/2017 special meeting as written – Cheryl Moomey seconded the motion – all in favor – motion carried.*

**APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**

- No overweight permits.
- All invoices approved and signed.

**ADJOURN:**

- *Cheryl Moomey motioned to adjourn at 9:50pm – Lee Kimball seconded the motion – all in favor – motion carried – meeting adjourned.*

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 11/28/2017

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