

MINUTES FROM 10/10/2017 SELECTBOARD MEETING

PRESENT: Alton Bruso, Lee Kimball, Chuck Pease, Cheryl Moomey, Clerk, Donna L. Bohannon

GUESTS: Kaitlin Pease, Terry Tatro, Jr. Cameron, Shane Brown, Joan Whitesell, Matthew Aldridge,

7:00pm - OPEN REGULAR MEETING:

- Meeting called to order by Clerk, Donna L. Bohannon at 7pm

ADJUST AGENDA (if needed):

- 4 adjustments made to the agenda.
 - #1 - Resignation letter from Tyler Gotshall
 - #2 – Highway job applications – set date for interviews
 - #3 – Updated on the Florio Residence
 - #4 – Informational only – Gene Bohannon no longer mowing cemetery's -

NEW BUSINESS:

- **ADJUSTMENT #1 - Resignation letter from Tyler Gotshall**
 - A letter was received from Tyler Gotshall stating that he resigned from the Selectboard effective 10/09/2017, due to ongoing health problems.
 - Past practice has been that the Selectboard accepts or rejects a resignation.
 - *Chuck Pease motioned to accept the resignation of Tyler Gotshall effective 10/09/2017 – seconded by Lee Kimball – all in favor – motion carried.*
 - Tyler was the Chairman of the Board – a new Chairman must be appointed.
 - *Alton Bruso motioned to appoint Lee Kimball as Chairman – seconded by Cheryl Moomey – all in favor – motion carried – Lee Kimball appointed Chairman.*

- Alburgh Village Designation – motion needed to authorize renewal
 - Terry Tatro explained that this is for a five-year renewal that designates an area for revitalization of specific areas in the Town. The renewal simply states that the designated area will not be changed. That area is roughly from the Legion to the Senior Center.
 - He also explained that it doesn't have anything to do with the Village itself, it is simply a designated area that could be the focus of future revitalization projects.
 - *Alton Bruso motioned that the Village designation area stay the same – seconded by Chuck Pease – all in favor – motion carried*

- E911 Road name – road off West Shore – Starlight Drive?
 - There are three buildings off what used to be a driveway, therefore, it is deemed a road for E-911 purposes and needs to have a road name.
 - The E-911 coordinator conveyed a request from residents of the new road, off West Shore be called Starlight Drive.
 - *Chuck Pease motioned to approve the Name Starlight Drive – seconded by Cheryl Moomey – all in favor – motion carried.*

- **ADJUSTMENT #2 – Highway job applications – set date for interviews**
 - 3 applications were received – interview date needs to be set.
 - Billy Duchaine and Rodney James will be asked to sit in on the interviews.
 - Interviews will be scheduled for October 17th to begin at 5:45.
 - Clerk to schedule interviews.

- **ADJUSTMENT #3 – Updated on the Florio Residence**
 - Lee stated that he does not have an update.
 - Clerk to send a letter to the Florio's

- **ADJUSTMENT #4 – Informational only – Gene Bohannon no longer mowing private cemetery's.**
 - Gene informed the Clerk that he will not be mowing two of the cemeteries next year. Neil Christopher will be mowing.
 - The Town appropriates money to cemetery associations in Town for upkeep of the cemeteries. Gene mowed two cemeteries in Town and was paid from that appropriation.
 - Checks will now go to Neil Christopher.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Shane Brown - Update
 - Lee Kimball had a conversation with Shane Brown and the owner of the land, Stephen Brookes, that Shane's trailer is on.
 - He explained to all present Shane will be purchasing the land from Steve Brookes but Mr. Brookes is adjusting the deed so the sale can be completed.
 - Lee explained that as Town Health Officer, he has a duty to issue an order to vacate if this is not taken care of. Shane said that he understands.
 - Lee stated that if a deed is not issued by Friday, October 13th, 2017, he will be obligated to issue an order to vacate the premises, with clear dates that will have to be upheld.
- Renee Creller – Proposing a No Smoking policy on Town lands.
 - Tabled until the next Selectboard meeting, currently scheduled for 10/24/2017.

- Transfer Station – lean to needed – update –
 - Matt Aldridge presented a draft of the proposed structure. It consists of a roof, beams at 4 all corners and in centers.
 - The main concern with any structure is going to be the wind.
 - There was some discussion about rebuilding the whole structure.
 - A roof is necessary to protect the scales and the compactor motor as well as the customers who visit the Transfer Station.
 - Matt estimated that the job sill cost between 8 and 12 thousand dollars depending on the design that is chosen.
 - Matt will talk with a friend that is an architect and get his opinion on the ideal design.
 - Matt will present more detailed proposals at a future meeting.
- Library window replacement – update
 - Alton Brusio presented a quote from Windows and Doors by Brownell.
 - To replace two double hung windows on the East side (roadside) of the building and one double hung window on the South side (Lake Street) the quote was \$7,750.00.
 - An additional quote for \$6,150.00 was also submitted to replace four single hung windows as well.
 - There is \$8,000 in the budget for replacement of windows at the Library.

- *Chuck Pease motioned to accept the bid of \$7,750 for the replacement of three double hung windows as described – seconded by Cheryl Moomey – all in favor – motion carried.*
- The Selectboard will discuss, at budget time, budgeting for the replacement of the four single hung windows.
- Animal control issue on Winters Lane – update
 - Lee and Jen visited the property together but did not make contact with anyone.
 - Lee has returned several times but has not found anyone at home.
 - This will remain on the agenda
- Town wide reappraisal –
 - Clerk was asked to find out exactly how much money has been received from the State specifically for reappraisal since 2011.
 - She reported that there from 2011 to 2017, \$120,111.51 has been sent to the Town for a reappraisal.
 - Tabled until the spring.

VISITOR INPUT:

- No visitor input.

APPROVE THE FOLLOWING MEETING MINUTES:

- **09/26/2017 SELECTBOARD MEETING**
 - *Alton Brusco motioned to accept the minutes from the 09/26/2017 meeting as written – seconded by Cheryl Moomey – all in favor – motion carried.*

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- No overweight permits.
- All invoices approved and signed

ADJOURN:

- *At 8:40pm Cheryl Moomey motioned to adjourn – seconded by Chuck Pease – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 10/24/2017

UNOFFICIAL