

MINUTES FROM 09/26/2017 SELECTBOARD MEETING

PRESENT: Chairman, Tyler Gotshall, Alton Brusco, Lee Kimball, Chuck Pease, Cheryl Moomey, Clerk, Donna L. Bohannon

GUESTS: Jr. Cameron, Renee Creller, Chris Hebert, Jen Hebert, Leeann Porto, Ariel Brace, Carol Behrman, Taylor Newton (Northwest Regional Planning)

7:00pm - OPEN REGULAR MEETING:

- ❖ Chairman, Gotshall called the meeting to order at 7PM

ADJUST AGENDA (if needed):

- ❖ Two adjustments were requested
 - A request was made that the Selectboard consider putting caution tape around an area that fuel oil was dumped.
 - Status of new windows for the Library.
- ❖ Both items will be added at the end of “old business”

NEW BUSINESS:

- ❖ Application for a Municipal Planning Grant – pass and sign
 - Taylor Newton began by explaining the work plan. He explained that the goal of the Planning Grant is to look at areas of the Village that can be improved and how to promote growth to the Village.
 - Informational meetings would be held as a first step in the process to give the people of the Town an idea of what the plan is all about.
 - NRPC will create an illustration of the Village which will be what is looked at to designate what areas and types of things can be done to improve the Village.
 - The next step will be to formulate a way to “brand” Alburgh Village and to create a marketing strategy.

- A Master Plan will be formed next.
 - The information gathered and ideas generated will be presented to the Town at an Open House and revisions will be made if necessary.
 - Taylor reminded all present that this plan only effects the public spaces of the Village and will not have a direct effect on private property.
- ❖ Taylor explained that the Selectboard is required to appoint a Municipal/Authorizing Official, an alternate and a Grant Administrator. They will also have to make a motion to adopt the resolution as written.
- *Chuck Pease motioned to appoint Tyler Gotshall as the Municipal/Authorizing Official – seconded by Cheryl Moomey – all in favor – motion carried.*
 - *Chuck Pease motioned to appoint Donna L. Bohannon as the alternate Municipal/Authorizing Official – seconded by Cheryl Moomey – all in favor – motion carried.*
 - *Chuck Pease motioned to appoint Donna L. Bohannon as the Grant Administrator – seconded by Cheryl Moomey – all in favor – motion carried.*
 - *Chuck Pease motioned to adopt the Municipal Resolution for a Municipal Planning Grant– seconded by Cheryl Moomey – all in favor – motion carried.*
- ❖ Next topic of discussion with Taylor was the proposed Land Use and Development Regulation.
- Taylor worked with the Planning Commission to create the proposed regulations that the Planning Commission will be presenting to the Town in October.
 - The Planning Commission will be holding an informal public informational meeting on Wednesday, October 4th to answer any questions that residents of the Town might have.
 - There will be a formal public hearing held on Tuesday, October 17th to consider adopting these regulations and presenting them to the Selectboard to potentially be added to the ballot for the general elections in March.
 - Taylor Newton will visit the Alburgh Beverage Mart on October 12th as an informal way to talk to residents about the proposal.
 - Clerk will post on Front Porch Forum, the Town website, Facebook and in the Islander some information about Taylors informal visit.

- *Lee Kimball motioned to accept and sign the agreement for planning services – seconded by Chuck Pease – all in favor – motion carried.*
- All Board members signed the agreement.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- ❖ Animal control issue on Winters Lane – next step
 - There was some discussion about what the Boards responsibilities are and what action can legally be taken.
 - Lee as Health Officer and Jen, Animal Control, will visit the home on Sunday to attempt to get some resolution.
- ❖ Shane Brown - Update
 - Shane was not present but reported to Lee and the Clerk that he would have an official deed and mortgage to the property on Friday, September 29th.
 - Tabled until the next regular meeting currently scheduled for 10/10/2017.
- ❖ Renee Creller – Proposing a No Smoking policy on Town lands.
 - Renee would like to propose that the Selectboard create a policy of no smoking on Town owned lands. She presented the Board with a draft ordinance for them to consider.
 - She is mostly concerned with the Library and Independence Park but thought it would be appropriate for all Town owned property.
 - After some discussion about all of the Town property, Lee suggested revising the document to include the Town Office, the Library and the Park.
 - Renee will revise the proposed ordinance and present it at the next meeting.
 - Tabled until the next regular meeting currently scheduled for 10/10/2017.
- ❖ Transfer Station – lean to needed – update –
 - Tabled until the next regular meeting currently scheduled for 10/10/2017.
- ❖ Anthony Donnell – request to waive late filer penalty – new information
 - There was some discussion about Selectboard legal position to authorize this request.

- It was surmised that the Board has the ability to waive ALL fees if they so choose but a single fee would not be within the Selectboard authority.
- *Lee Kimball motioned that the request be denied – seconded by Chuck Pease – all in favor – motion carried.*
- ❖ Town wide reappraisal –
 - There was some discussion about the need for a reappraisal.
 - Average price for a reappraisal is \$75 – to \$85 per parcel. Alburgh has 2018 parcels
 - Clerk was asked to call the State of Vermont to get an accurate figure of what is in the reappraisal fund.
 - Tabled until the next regular meeting currently scheduled for 10/10/2017.

VISITOR INPUT:

❖ ADJUSTMENTS:

- #1 - A request was made that the Selectboard consider putting caution tape around an area that fuel oil was dumped.
 - The State Health Department is involved in this problem.
 - It is not on public land, it is on privately owned land.
 - The Selectboard will not take any action.
- #2 - Status of new windows for the Library.
 - Windows and Doors by Brunelle will be at the library on Friday, September 29th to get the information they need to submit a quote.

APPROVE THE FOLLOWING MEETING MINUTES:

❖ 09/12/2017 SELECTBOARD MEETING

- *Cheryl Moomey motioned to approve the minutes from the 09/12/2017 meeting as written – seconded by Chuck Pease – all in favor – motion carried.*

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- ❖ No overweight permits
- ❖ All invoices approved and signed

ADJOURN:

- ❖ *At 9:45PM Cheryl Moomey motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 10/10/2017