

MINUTES FROM 08/08/2017 SELECTBOARD MEETING

PRESENT: Chairman, Tyler Gotshall, Lee Kimball, Chuck Pease, Cheryl Moomey, Clerk,
Donna L. Bohannon

GUESTS: Joan Whitesell, Kelly Tessier, Shane Brown, Terry Tatro, Jr. Cameron, Jen Hebert,
Chris Hebert, Ariel Brace, Michael Florio

7:00pm - OPEN REGULAR MEETING:

- Meeting called to order at 7:03Pm by Chairman, Tyler Gotshall

ADJUST AGENDA (if needed):

- Two adjustments requested – added under new business which will be moved to be addressed after old business/updates.
 - **Adjustment #1** - Tax rate information is available – Board to set tax rate.
 - **Adjustment #2** - Ordinance enforcement discussion needed – Per Lee's request.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

1. Shane Brown – Update on progress –
 - Shane reported that he is still waiting for the attorney to finalize the paperwork for the purchase of the property. He believes that it should be complete by the end of August.
 - He also stated that he is will be asking for financing to cover the costs of putting in power, water and sewer but he cannot get the financing until the land is legally in his name.
 - Shane asked about the procedure for getting a driveway permit from the Town.
 - He was informed that there is a request form on line, or the Town Clerk can provide him with a copy. The form would then be submitted to the Selectboard for review.
2. Florio's at 4 Greenwoods Rd.- update –

- Lee Kimball reported that he didn't progress was being made very quickly. Joan Whitesell agreed with him.
- Michael Florio was present to let the Board know that he has been sending a dumpster load of junk out each week and that he is trying to improve the condition of the yard. He also informed all that he has been getting regular burn permits and has been trying to burn the clean wood.
- He stated that he would like to burn the remainder of the wood all at once and asked of the fire department would be willing to oversee that project.
- Tyler told him that there would be a lot of factors to consider but that he would present that possibility to the rest of the Department,
- Michael stated that he will have the remaining litter/junk cleaned up from his yard in the next two weeks.
- He was told that if he did not have all the litter/junk cleaned up by the next meeting, he would receive a fine.
- Tabled until the next regular Selectboard meeting, currently scheduled for 08/22/2017.

3. Employee reviews / adjust pay scale –

- Reviews were handled at a separate meeting – no decisions were finalized at that meeting – pay rates will be adjusted as follow;
 - *Kimball motioned that Danielle James Choiniere be given a new pay rate of \$17 per hour and that she be given the option to work the regular office hours to include Fridays if she chooses – seconded by Chuck Pease – all in favor – motion carried. Danielle James Choiniere will be paid \$17 per hour beginning with checks issued on 10 August 2017.*
 - *Tyler Gotshall motioned that Dan Pecor be given a new pay rate of \$14- per hour – seconded by Chuck Pease – all in favor – motion carried. Dan Pecor will be paid \$14 per hour beginning with checks issued on 10 August 2017.*
 - *Tyler Gotshall motioned that Dan Pecor be given a new pay rate of \$14- per hour – seconded by Chuck Pease – all in favor – motion carried. Dan*

Pecor will be paid \$14 per hour beginning with checks issued on 10 August 2017.

- *Chuck Pease motioned that Amy Mashtare be given a new pay rate of \$16- per hour – seconded by Cheryl Moomey – all in favor – motion carried.*
Amy Mashtare will be paid \$16 per hour beginning with checks issued on 10 August 2017.
- *Tyler Gotshall motioned that Billy Duchaine be given a new pay rate of \$21- per hour – seconded by Lee Kimball – all in favor – motion carried.*
Billy Duchaine will be paid \$21 per hour beginning with checks issued on 10 August 2017.
- *Tyler Gotshall motioned that Rodney James be given a new pay rate of \$21- per hour – seconded by Lee Kimball – all in favor – motion carried.*
Rodney James will be paid \$21 per hour beginning with checks issued on 10 August 2017.

4. Town wide reappraisal –

- Tabled until the next regular Selectboard meeting, currently scheduled for 08/22/2017.

5. Transfer Station – lean to needed – update –

- Lee will talk to Dan and Matt about designing a structure to cover the scales, platform and the compactor motor.

6. Winters Lane – Dog issue – update –

- The owner of the animal in question entered into an agreement with the Clerk to make payments toward the fines and will be taking the dog to a rabies clinic in Plattsburgh on 27 August 2017.
- Board members were in agreement that the arrangement is acceptable.

7. Rogue cow and dog barking complaint – update –

- Jen reported that the owners of the cow have fixed the fence between the two properties and have given the complainant dirt to fill in the holes left behind by the cow.
- The complainant didn't want to address the issue of the barking dogs at this time.

- Jen however investigated the complaint and found that it was not a valid complaint.
 - Jen requested that an assistant Animal Control Officer be appointed by the Town as she cannot always take care of calls that are received due to her work schedule.
 - She requested the Ariel Brace be hired as her assistant.
 - *Chuck Pease motioned that Ariel Brace be hired as Assistant Animal Control Officer for the Town of Alburgh – seconded by Cheryl Moomey – all in favor – motion carried.*
 - Jen requested that she and Ariel be allowed to attend upcoming training seminars for Animal Cruelty Investigation.
 - *Lee Kimball motioned to allow both Jen Hebert and Arielle Brace to attend, at the Town's expense, four training sessions related to Animal Cruelty – seconded by Chuck Pease – all in favor – motion carried.*
8. Garbage complaint from 04/11/2017 meeting – Vantine Ave. – update –
- Despite being given ample time, there has not been any progress on this property.
 - *Lee Kimball motioned that a fine be issued to Rob Nolan for being in violation of the Litter Ordinance of the Town of Alburgh – seconded by Cheryl Moomey – all in favor – motion carried.*
 - Board requested letter be written and signed by Clerk asking Terry Tatro to issue ticket of Litter Ordinance violation.
9. Larry and Wendy Benjamin – next step – update –
- Despite being given ample time, there has not been any progress on this property.
 - *Lee Kimball motioned that a fine be issued to Larry Benjamin for being in violation of the Junk Ordinance of the Town of Alburgh – seconded by Cheryl Moomey – all in favor – motion carried.*
 - Board requested letter be written and signed by Clerk asking Terry Tatro to issue ticket of Junk Ordinance violation.
10. Tree on Winters Lane – Update / next step –
- Letter was sent on 15 July 2017 forewarning that the tree would need to be removed from in front of the fire hydrant on Winters Lane Extension.

- Board requested that a letter be sent to Suzette McMillian giving the deadline of the week of August 21st to remove the tree. If the tree is still there on Monday, August 21st, the Town will remove it some time in that week.

VISITOR INPUT:

- No visitor input.

NEW BUSINESS:

- **Adjustment #1** - Tax rate information is available – Board to set tax rate.
 - Education tax rate set by State - residential 1.4779 – non-residential - 1.4588
 - Town tax rate - .1639 – Highway - .2085 – Local agreement - .0021
 - *Chuck Pease motioned to accept the tax rates of 1.8524 for residential and 1.8333 for non-residential – seconded by Lee Kimball – all in favor – motion carried* – Tax rates set as such.
- **Adjustment #2** - Ordinance enforcement discussion needed – Per Lee’s request.
 - Lee Kimball wanted to bring attention to the fact that enforcement is needed to be sure that ordinances are followed.
 - It was suggested that firm deadlines be given to residents that are in violation of Town Ordinances.
 - It was mentioned that Rays Salvage and Hodgdon Brothers will both pick up junk cars at no cost.
 - The Board will consider coordinating an effort to assist residents with removal of junk cars from their property.
 - Discussions will continue at future meetings.
- Traffic Ordinance review:
 - Tabled until the regular Selectboard meeting, currently scheduled for 09/12/2017. This topic will be discussed starting at 6PM, prior to the regular meeting on that date.

APPROVE THE FOLLOWING MEETING MINUTES:

• **07/25/2017 SELECTBOARD MEETING**

- *Lee Kimball motioned to approve the minutes from the 07/05/2017 Selectboard meeting – seconded by Chuck Pease – all in favor – motion carried.*

• **08/01/2017 SPECIAL SELECTBOARD MEETING**

- *Lee Kimball motioned to approve the minutes from the 08/01/2017 Special Selectboard meeting – seconded by Chuck Pease – all in favor – motion carried.*

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- No Overweight permits
- All invoices approved and signed

ADJOURN:

- *At 8:55 Lee Kimball motioned to adjourn – seconded by Tyler Gotshall – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 06/27/2017