

# MINUTES FROM 07/11/2017 SELECTBOARD MEETING

**PRESENT:** Chairman, Tyler Gotshall, Alton Brusco, Chuck Pease, Cheryl Moomey, Clerk, Donna L. Bohannon

**GUESTS:** Bethany Remmers (Northwest Regional Planning), Terry Tatro, Joan Whitesell, Darwin (Jr.) Cameron, George Boutah, Bill Kaplan (Fundamental Energy -Wind Power)

## 7:00pm - OPEN REGULAR MEETING:

- Chairman, Tyler Gotshall called the meeting to order at 7:03PM

**ADJUST AGENDA** (if needed): 2 Adjustments made:

- Bethany Remmers – update on Streetscape
- Grant application to be signed.

## NEW BUSINESS:

- **Adjustment #1:**
  - Bethany Remmers – Streetscape – 3 updates
  - Schedule, budget and construction
  - Schedule:
    - Bids will be presented to contractors as work will be for the Fall or the Spring.
    - If limited to Fall completion, fewer contractors may bid and price may be higher.
    - Concerns about sidewalk upkeep through winter were expressed since polls have been moved for the project
    - If the winning bidder chooses to complete in spring, it was discussed that sidewalks might have to be shoveled around polls or a second crossing may need to be created at the South end of the Village.
    - Further discussion on sidewalk plowing will take place as needed.
    - Board agrees that bidders should have the option of fall or spring construction.
    - If a spring construction bid wins, sidewalk issue will be handled as needed.
  - Budget:
    - Dubois and King were given a budget of \$76,716 and have expended \$61,223.
    - Dubois and King have \$15,493 left in their budgeted amount. Projected overage is zero.

- Northwest Regional Planning was given a budget of \$15,000. They have used all of this. NRPC is not asking for any more money.
  - Right of Way expenses were budgeted at \$10,000. Amount expended is \$24,904 as follows: \$15,954 in attorney fees; \$4,300 in compensated easements, of which the was reimbursed \$4,650. This leaves an overage in this budgeted item of \$14,904.
  - Construction has a budget of \$277,250. Also reserved for construction, if needed is \$25,000 in a Bike/Ped Grant, totaling \$302,484 allocated for construction, of which nothing has been expended.
  - \$269,135.14 is the projected amount for construction, based on construction estimate from June 26<sup>th</sup>, 2017.
  - This leaves a reserve of \$33,348.86, available if construction is more than anticipated.
  - Total projected expenses as budgeted - \$396,250.00 --- Total projected balance - \$18,444.86 unused funds.
- Two proposals came in for the construction inspection; both less than \$28,000.
  - Ruggiano Engineering Inc. - \$27,555 – construction and materials inspection.
  - Opus Corporation - \$25,547.75 – construction and material inspection.
  - Selectboard will decide on a project overseer at the next regular meeting, currently scheduled for 25 July 2017.
- Purchase of a new truck – start of discussion –
  - Preliminary research has been done by Alton Brusco.
  - Input for the Highway department will be needed.
  - Capital equipment funds are available for part of the purchase price.
  - Highway crew will be consulted.
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
- Bill Kaplan joined the meeting at this point and was moved up on the agenda.
  - Revised letter was read by Chairman.
  - *Chuck Pease motioned that Tyler Gotshall sign the letter of understanding as presented – seconded by Cheryl Moomey – all in favor – motion carried – Chairman Gotshall signed the letter.*
- Approve special events liquor license
  - Two special events Liquor licenses are being requested.
    - 14<sup>th</sup> Brewing Co. requested a special event permit for catering a post golf tournament event to be held on Missile Base Road on August 4th.

- Independent Brewers United Corporation requested a special event permit, as a festival vendor representing Magic Hat, for the UVM extension annual Crops and Soils field days, to be held on Line Road on July 27<sup>th</sup>. 2 oz. samples will be issued at this event.
- *Tyler Gotshall motioned that both events be authorized – seconded by Cheryl Moomey – all in favor – motion carried.*

**OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:**

- Delinquent Dog notices – Jen Hebert – update
  - Jen Hebert is on vacation and was unable to attend.
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
- Winters Lane – Dog issue – next step
  - Jen Hebert is on vacation and was unable to attend.
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
- Shane Brown – Update on progress
  - Shane was not in attendance.
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
- Nuisance Building Ordinance – update
  - Clerk included language that included how a violation of the Ordinance would be introduced as a violation.
  - Language is identical to other Town Ordinances for consistency in how and why a property would be investigated.
  - *Tyler Gotshall motioned to adopt the Ordinance to Regulate Nuisance Properties as presented – seconded by Chuck Pease – all in favor – motion carried – Ordinance adopted.*
  - This Ordinance will be go through the 60-day adoption process in which time residents will have the option to petition a change.
- Florio’s at 4 Greenwoods Rd.- update
  - Lee Kimball was not available to update from his position as Health Officer.
  - Joan Whitesell reported that the metal has been removed from the property.
  - She also reported that the garbage has been covered with a tarp.
  - She would like the Board to take the next step in this matter, which would be to issue a ticket to the Florio’s.
  - Sheriff Ray Allen would prefer that the department not be the enforcement agency but will serve tickets written by the enforcement officer.

- Terry Tatro will continue as the enforcement officer for the time being provided the order to write a ticket come from the Selectboard and they be mailed or delivered by Sheriff's department.
- *Chuck Pease motioned that a ticket of Litter Ordinance violation be issued to Michael and Samantha Florio – seconded by Cheryl Moomey – all in favor – motion carried.*
- Board requested letter be written and signed by Clerk asking Terry Tatro to issue ticket of Litter Ordinance violation.
- Garbage complaint from 04/11/2017 meeting – Vantine Ave. – update
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
- Larry and Wendy Benjamin – next step – update
  - Clerk to verify with Ray Allen that letter was served.
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
- Fundamental Energy -Wind Power – Letter signed?
  - Moved up on the agenda.
- Highway Foreman job – advertise?
  - There was some discussion about the need for three, year-round employees.
  - It was agreed that a special meeting should be called for further discuss.
  - A special meeting will be held on Tuesday, August 1<sup>st</sup> beginning at 7PM.
- Greenlantern/VWSD – update
  - Email correspondence pertaining to the Solar project at the Missile Base was received from Will Veve.
  - Clerk emailed Luke Shullenberger asking for clarification as the Selectboard has the understanding that VWSD was no longer involved in the project.
  - Luke responded to the Clerk that there were some contractual obligations that VWSD were still required to fill.
  - Clerk was asked by the Selectboard to contact Town attorney Eric Derry and ask him to inform Luke that all contact about the project come directly from Luke himself and that no communication come through VWSD.
- **Adjustment #2:**
  - Grant application presented by Road Commissioner Alton Brusio.
  - Two grants have been approved by the State and need a signature.
  - Grant #1 is for culvert repair and work on Summit Road.
    - This work will take place.

- Grant #2 is for culvert change on Poor Farm Road.
  - This work may take place.
- *Tyler Gotshall motioned that Road Commissioner Alton Brusco sign the grant agreement with the State of Vermont – seconded by Cheryl Moomey – all in favor – motion carried.*
- Road Commissioner will sign grant agreement.

**VISITOR INPUT:**

- Chairman Gotshall announced that the education tax rate has been set by the State.
  - Residential education rate – 1.4779
  - Non-residential rate – 1.4588
- Amee Gotshall requested, on behalf of the Village Trustees, that the Selectboard write a letter to a home owner about a tree on their property, but in Town Right of Way, that is obstructing a fire hydrant.
- The trustees would like the tree removed for safety reasons.
- Clerk was asked to draft a letter explaining that the tree is in the Town Right of Way and will be removed because of the fire hydrant.
- Amee Gotshall also requested that the Board begin conversation about doing a Town wide reappraisal.
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
- Chuck Pease would like to begin working on revisions to the traffic ordinance.
  - Tabled until the next regular meeting, currently scheduled for 25 July 2017.
  - George Boutah asked about the wind project letter that was signed.
  - His concern was that the letter gave Fundamental Wind authority to put up turbines.
  - He was informed that the letter was just acknowledging that the Town was aware of the potential project.
  - He was also informed that public hearings would be held and that all land abutters would be contacted about the project before any work began.
  - The proposed properties for the project are not owned by the Town but the Town and all residents will have a say about the project at the public hearings.
- Dan Pecor will need to be signed on to VMERS as he is eligible as a year round employee that will receive more than 24 hours per week.
  - Clerk will register him with VMERS.

**APPROVE THE FOLLOWING MEETING MINUTES:**

- **06/27/2017 SELECTBOARD MEETING**

- *Cheryl Moomey motioned to approve the minutes from the 06/27/2017 meeting as written – seconded by Tyler Gotshall – all in favor – motion carried.*

**APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**

- No Overweight permits to sign.
- All invoices approved and signed.

**ADJOURN:**

- *At 9:30PM Chuck Pease motioned to adjourn – seconded by Tyler Gotshall – all in favor – motion carried – meeting adjourned.*

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 07/25/2017