

MINUTES FROM 06/27/2017 SELECTBOARD MEETING

PRESENT: Chairman, Tyler Gotshall, Alton Brusco, Lee Kimball, Chuck Pease, Clerk, Donna L. Bohannon

GUESTS: Corey Parent (Hickock and Boardman – insurance), Bill Kaplan (Fundamental Energy - Wind Power), Cheryl Moomey, Moe Lamothe, Leeann Porto, Kelly Tessier, Patrick Boutah, George Boutah, Shane Brown, Carol Behrman, Corey Parent (Hickock and Boardman – insurance)

6:00pm - REVIEW HIGHWAY FOREMAN JOB DESCRIPTION:

- Chairman, Tyler Gotshall called the 6PM meeting to order at 6:30PM
- Discuss job description.
 - Selectmen had reviewed the description prior to the meeting.
- Modify as needed.
 - Two modifications were suggested:
 - Provide services to the Transfer Station as needed.
 - General maintenance of all Town infrastructure.
- Decide on next step.
 - The Board will review the changes and decide on the next step at the next meeting.
 - Tabled until the next regular Selectboard meeting, currently scheduled for 07/11/2017
- *At 6:59PM Lee Kimball motioned to adjourn special portion of the meeting – seconded by Chuck Pease – all in favor – motion carried – special meeting adjourned.*

7:00pm - OPEN REGULAR MEETING:

- At 7:00PM, Chairman Tyler Gotshall called the regular meeting to order.

ADJUST AGENDA (if needed):

- 2 Adjustments were needed.
 - Alton Brusco - grant application to present
 - Tyler Gotshall - request to make to the Board about Jim Blairs' help during the "free – ½ off dump day".

NEW BUSINESS:

- Appointment of new Selectperson.
 - *Lee Kimball motioned that the Board appoint Cheryl Moomey to fill the vacancy on the Selectboard – seconded by Chuck Pease – all in favor – motion carried.*
 - Clerk administered the oath of office to Cheryl and she joined the rest of the Board at the table. Welcome aboard Cheryl.
- Corey Parent – Hickock and Boardman – insurance presentation
 - Corey attended to present the Board with an insurance option for the Town.
 - He went over a few of the benefits of changing to Hickock and Boardman.
 - He would like to be able to gather information from the Clerk to put together a proposal for the Board to review.
 - The Selectboard is not opposed to looking at other options and will look at the proposal when done.
 - Corey will contact the Clerk about a day and time to visit the office and gather information.
- Bill Kaplan – Fundamental Energy -Wind Power
 - Bill attended to talk to the Board about wind power in Alburgh.
 - He has been working with Sunset Lake Farms on the use of their lands for windmills.
 - It is in the RFP stage at this point.
 - Three locations are being proposed as sites for the windmills: Haylde Rd, Route #2 in front of the Missile Base, behind the Missile Base and on Middle Rd. All these properties are owned by Sunset Lake Farms.
 - Alburgh will benefit in tax revenue and the opportunity to purchase power at a reduced rate.
 - More research would need to be done to determine the impact these windmills might have on neighboring property owners.
 - The new Alburgh Town plan addresses renewable energy as a priority.
 - State law regulates that at a distance of 100 feet, the noise cannot be more than 32 decibels.
 - The windmill at the Welcome Center is 80% louder than the windmills Bill is proposing.

- Bill is requesting a letter of acknowledgment from the Town. He presented a draft letter for the Board to consider.
- Changes to the letter were recommended. Bill will make the changes and send the revised letter to the Clerk.
- *Lee Kimball motioned that Bill revise the letter and that Tyler Gotshall approve and sign the letter once revisions have been made, acknowledging the wind power project – seconded by Alton Bruso – all in favor – motion carried.*
- Cleaning contract – bid or renew?
 - *Lee Kimball motioned that the cleaning contract be placed out to bid for a two-year contract - bids to be received by 5pm on July 25th and awarded on July 25th at the regular Selectboard meeting. Contract will begin as of August 1st, 2017 and run until June 30th, 2019 – seconded by Tyler Gotshall – all in favor – motion carried.*
- Adjustment #1: Alton Bruso - grant application
 - Alton presented the Board with a new Bridge and culverts standards that needed to be adopted as State standards have changed.
 - *Alton Bruso motioned to adopt the new bridge and culverts standard as proposed – seconded by Lee Kimball – all in favor – motion carried.*
- Adjustment #2: Tyler Gotshall – Jim Blair’s help on “free – ½ price dump day”.
 - Tyler explained to all present that Jim Blair brought some of his personal tires to the Transfer Station to dispose of them at the ½ price rate.
 - Each time he came with his backhoe to drop tires off he ended up using his time and equipment to help out the Transfer Station and the Town.
 - Jim was not able to get all of his own tires disposed of because his time was spent helping the Town.
 - Tyler would like to allow Jim to bring the remainder of his tires to the Transfer Station and dispose of them at the ½ price rate.
 - *Lee Kimball motioned that Jim Blair be allowed to bring the remainder of his tires to the Transfer Station and dispose of them at the ½ price rate – seconded by Chuck Pease – all in favor – motion carried.*

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Shane Brown – Update on progress
 - Shane informed the Board that his attorney is meeting with the seller of the land on July 6th to draft a formal transfer of property.
 - The power company will be hooking his power up at the end of July.
 - His dogs will be registered on Friday, June 30th.
- Delinquent Dog notices – Jen Hebert – update
 - Jen was not present but the Clerk informed the Board that between the letters that went out and the notices that were posted to Facebook, Front Porch Forum, the Islander and posters in Town 20+ more dogs were registered.
 - Tabled until the next regular Selectboard meeting, currently scheduled for 07/11/2017
- Winters Lane – Dog issue – next step
 - There was some discussion about the issue.
 - The Board is in agreement that Jen needs to take the next step as spelled out in the Animal Control Ordinance.
 - Clerk will inform Jen to take appropriate action per Selectboard approval.
- Nuisance Building Ordinance – thought from Planning Commission
 - Planning Commission members reviewed changes made by Town attorney.
 - They asked the Selectboard to add how the process would be initiated. They wanted to know if it would be initiated when a complaint was filed or if the safety officer(s) was going to make judgements on their own.
 - The Selectboard agreed that it would be initiated the same way that the other ordinances are, a complaint would need to be filed with the Selectboard, either in writing or at a Selectboard meeting.
 - Language will be added to the document spelling out the initiation of a complaint.
- Florio’s at 4 Greenwoods Rd.- update
 - Lee Kimball stated that the Florio’s have cleaned up some of the garbage around their home but have not taken care of the sewer leak.
 - He noticed that they did not take advantage of the “free – ½ off day” at the Transfer Station but that they did have a dumpster brought in.
 - They still need to cap the sewer line. Ted Cantwell from the State has been informed about it.

- Lee will ask Raleigh Palmer, Deputy Health Officer, to visit the property with Ted Cantwell to assess the severity of the situation and enforce capping it.
- Garbage complaint from 04/11/2017 meeting – Vantine Ave. – update
 - Lee noted that Vantine had been cleaned up some but that the truck, full of garbage, at Rob Nolan’s property has not been moved.
 - Lee will write up a health order and send it to the Clerk to mail certified.
- Larry and Wendy Benjamin – next step
 - The letter was refused by the Benjamin’s.
 - The next step is to issue a ticket that will be sent to the State.
 - Tyler will reach out to Sheriff Allen about delivering the ticket.
- Transfer Station “Free – ½ off Dump Day” – results
 - Reports show that 13,697 pounds of household garbage were collected, 231 tires were collected, the C&D containers and the metal containers were overflowing and the income for the day was \$2001.50.
- Transfer Station help needed –
 - Dan Pecor was offered the year-round position and accepted it.
 - Seasonal position will be advertised until July 14th. Interviews will be set up for July 18th and the person selected will begin work on the 19th.
 - Clerk will place an ad in the Islander, post it to the Town Facebook page, Front Porch Forum and place posters in various places in Town.

VISITOR INPUT:

- Leeann Porto asked about the status of the E911 changes.
 - Tyler informed all that about 70 % of the Town has been renumbered, West Shore is next on the list and that they hope to be 100% finished by fall of this year.
- Terry asked that the highway department assist Jason Beaulac with sand for the fireworks pit.
 - Alton Brusio said that it had already been delivered to the school.
- Clerk was asked to add purchase of a new Town truck to the agenda for the 07/11/2017 meeting.

APPROVE THE FOLLOWING MEETING MINUTES:

- **06/13/2017/ SELECTBOARD MEETING**

- *Alton Brusco motioned to approve the minutes from the 06/13/2017 meeting as written - seconded by Chuck Pease – all in favor – motion carried.*

- **06/20/2017 SELECTBOARD – INTERVIEWS MEETING**

- *Chuck Pease motioned to approve the minutes from the 06/20/2017 interviews meeting as written -seconded by Lee Kimball– all in favor – motion carried.*

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- All invoices approved and signed.
- No Overweight permits.

ADJOURN:

- *At 9:20PM Lee Kimball motioned to adjourn – seconded by Cheryl Moomey – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 07/11/2017