

MINUTES FROM 06/13/2017 SELECTBOARD MEETING

6:00pm - Potential co-purchase of “Grain Shed” with Fire Department

PRESENT: Chairman, Tyler Gotshall, Alton Brusco, Lee Kimball, Chuck Pease, Clerk, Donna L. Bohannon

GUESTS: At 6PM – Terry A. Tatro – AVFD Executive Board, Kevin Creller - AVFD Executive Board, Linda Gotshall - AVFD Executive Board, Jason Beaulac - AVFD Executive Board.

- At 6:06PM, Chairman Tyler Gotshall called the meeting with the Executive Board of the Fire Department to order.
 - Walked the property with the Executive Board of the Fire Department.
 - Owners of the property were contacted about price. They stated that the Town knows the value of the property and they can make an offer.
 - Little discussion took place and no decisions were made.
 - Tabled until further notice.
 - *At 6:50, Chuck Pease motioned to adjourn the meeting with the Executive Board of the Fire Department – seconded by Lee Kimball – all in favor meeting adjourned.*

7:00pm - REGULAR MEETING:

PRESENT: Chairman, Tyler Gotshall, Alton Brusco, Lee Kimball, Chuck Pease, Clerk, Donna L. Bohannon

GUESTS: – Terry A. Tatro, Darwin Cameron, Joan Whitesell, Leeann Porto, George Boutah, Amy Erno Mashtare, Chris Hebert, Jen Hebert

- At 7PM, Chairman, Tyler Gotshall called the regular meeting to order.

ADJUST AGENDA (if needed):

- Several adjustments were requested
 - Municipal Roads Grant to discuss

- Complaint from Lorna Jarvis

NEW BUSINESS:

- Larry and Wendy Benjamin – response to complaint
 - The Benjamins were not present
 - Tabled until the end of the meeting – if they do not attend, the Board will take further action.
 - The Benjamins did not attend, the Board will take further action to resolve the complaint.
 - Tabled until the next regular meeting, currently scheduled for 06/27/2017
- Complaint from 05/22/2017 against Duchaine's – update from Health Officer
 - Health Officer, Lee Kimball viewed the property and does not feel there is a health issue on the property.
 - He suggested a letter be sent explaining that they are in violation of the Junk Ordinance. He asked that a copy of the Junk Ordinance also be sent.
 - Clerk will draft letter and send it to the Duchaine's and will include a copy of the Junk Ordinance.
- Coin Drop request from School –
 - *Alton Brusco motioned to approve a coin drop for the Alburgh Community Education Center for the date of October 7th, 2017 – seconded by Chuck Pease – all in favor – motion carried.*
- Delinquent Dog notices – Jen Hebert
 - This was discussed later in the meeting – minutes recorded here.
 - There was some discussion about how the list of unregistered animals would be addressed.
 - A letter will be drafted and sent to the residents that had a dog registered last year but have not registered them this year.
 - The letter will ask the residents to help us update our records.
 - They will be given to July 11th to register their animals if they still have them and after the 11th, Jen will visit those people that are still on the list.
 - Clerk will post a notice to the Town website, Front Porch Forum, in the Islander and on Facebook asking residents to help update records.

- Jen also informed the Board that the resident on Winters Lane that has been given several warnings and fines for her dog off property, has not paid the fines, or registered her dog.
- She was told that it is a service dog but reminded the owner that the same rules apply to a service dog and these issues need to be resolved.
- The Board agreed that a registered letter would be sent to the resident, informing her that if the fines are not paid and the dog registered within 14 days of receipt of the letter, her dog will be seized by Animal Control.
- Clerk to send letter and copy of ordinance.
- Letter of support for transmission line on Bay Rd.
 - There were questions about what this was.
 - It was explained that it is a hydroelectric line that will run down the center of the lake from the Canadian Border (crossing over on Bay Road) to the South end of the lake.
 - *Lee Kimball motioned to approve and sign the letter of support – seconded by Alton Brusio – all in favor – motion carried.*
- Review Highway Foreman job description.
 - This will be discussed at a special meeting.
 - Meeting will be held on June 27th, 2017, to begin at 6pm, an hour before the regular meeting.
 - Tabled until the special meeting on 27 June 2017 at 6PM
- Sheriff's Department contract – need signature
 - George Boutah stated that he hopes they patrol various areas and noticed that they don't patrol on Sunday.
 - Tyler stated that Alburgh is supposed to have coverage from Monday – Saturday and that it stops at midnight.
 - He also explained that time spent on paperwork or at court because of a case from Alburgh counted toward the hours allotted for Alburgh but if Ray Allen is called his hours do not get counted against the allotted time.
 - Leeann asked where the revenue from tickets issued goes.
 - The Town receives a portion back on a regular basis.

- *Lee Kimball motioned to sign the contract as presented – seconded by Tyler Gotshall – all in favor – motion carried – contract signed.*
- Help on June 24th at the Transfer Station for “Free – ½ off Dump Day”
 - Amy Mashtare asked for volunteers to help at the Transfer Station on June 24th for the “free – ½ off dump day.
 - Lee said that he will be available, Tyler and Alton said that they may be available and will help if they can. Chuck volunteered to help in the afternoon.
 - Amy will ask Jim Blair if he has an extra trailer or two that the Town could use for that day.
 - Alton will ask the Highwaymen if one of them can be available from 10 o’clock on to crush the C&D and metal down as needed.
 - Tyler will bring traffic cones and barricades from the Fire Department for the Transfer Station to use for the day.
 - Amy will print maps of the Transfer Station and label where certain items will be going.
 - Amy will be at the bottom of the road directing people to the area that they will need to go to unload as well as confirming residency.
- Adjustment #1 – addressed.
 - Vermont Regional Planning Commissions have invited municipalities to participate in a new Municipal Roads Grant-In-Aid Pilot Project. It is in the beginning stages and they are only asking municipalities to respond if they are interested.
 - *Lee Kimball motioned that the Selectboard sign it to show an interest in participating – seconded by Alton Brusio – all in favor – motion carried – Board signed the paperwork.*
- Adjustment #2 – addressed.
 - Lorna Jarvis gave a verbal complaint to the Clerk regarding 67 South Main Street.
 - Specifically, the yard is cluttered and they have been cutting trees down.
 - The Selectboard does not feel they are in violation of any of the Town Ordinances therefor no action will be taken.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Shane Brown – Update on progress
 - Shane was not present, but has been proactively calling Lee about the progress he is making.
 - Tabled until the next regular meeting, currently scheduled for 06/27/2017.

- Joan Whitesell and Joe Kwiatkowski – request an update on complaint against Florio’s at 4 Greenwoods Rd.
 - Lee has not visited the property lately, but the State has been made aware of the leaking septic line and they will be investigating it.
 - Tyler stated that he had been called to the property on May 25th because they were burning. They did not have a burn permit that day so they were asked to put the fire out until they got a burn permit.
 - He stated that they were NOT burning garbage or anything illegal, but that they needed a burn permit.
 - Clerk reported that they have gotten burn permits and that they asked about the “Free – ½ off Dump Day”
 - Clerk also informed that all but one of the dogs has been registered. That dog needs it rabies vaccine but the registration has been paid for and appointment for the shots has been set.
 - Letter to be sent to the Florio’s stating that they have until June 24th to get rid of the junk and the trash or a fine will be issued.

- Chuck Pease – Update on progress
 - Chuck stated that they have done a lot of work and at the last meeting, the complainant seemed to be satisfied.
 - The Board agreed that he had made great progress and it looked much better.

- Garbage complaint from 04/11/2017 meeting – Vantine Ave. – update
 - Rob sent Lee a message stating that the dump truck is running and he will be taking advantage of the “Free – ½ off Dump Day”
 - No progress being made at 4 Vantine Avenue.
 - Clerk will send a letter and a copy of the Litter Ordinance to the owner on file.

- Selectboard vacancy – letters of interest.
 - Five letters of interest were received.

- Mike Lamphere – Letter was read by Chairman Gotshall
- Leeann Porto - – Letter was read by Chairman Gotshall
- Cheryl Moomey - – Letter was read by Chairman Gotshall
- George Boutah - – Letter was read by Chairman Gotshall
- Jan Tatro - – Letter was read by Chairman Gotshall
- Clerk will schedule appoints for interviews that will take place on Tuesday, June 20th, 2017 beginning at 6:20pm.

VISITOR INPUT:

- Amy Mashtare asked if checks for the Transfer Station can be made out to A.T.S.
- Clerk will check with the bank and let Amy know.
- Amy asked that she be given more start up change – they run out of change, usually 5’s and 10’s.
- Board approved more start up change.

EXECUTIVE SESSION: For the purpose of a disciplinary or dismissal action against a public officer or employee; 1 V.S.A. §313(a)(2).

- *At 9:15pm Tyler Gotshall motioned to enter into Executive Session for the purpose of a disciplinary or dismissal action against a public officer or employee; 1 V.S.A. §313(a)(2) – seconded by Lee Kimball – all in favor – motion carried – Board in Executive Session. Amy Mashtare was invited to stay.*
- *At 9:26pm Chuck Pease motioned to leave Executive Session – seconded by Lee Kimball – all in favor – motion carried – Board out of Executive Session.*
- The Public was invited back into the room.
- *Lee Kimball motioned to terminate employment for Kyle Tatro effective Wednesday, June 14th at 7am – seconded by Chuck Pease – all in favor – motion carried.*
- Lee Kimball will inform Kyle of his termination.

APPROVE THE FOLLOWING MEETING MINUTES:

- **05/23//2017 SELECTBOARD MEETING**

- *Alton Bruso motioned to approve the minutes of the 05/23/2017 meeting as written – seconded by Lee Kimball – all in favor – minutes approved.*

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- All invoices approved and signed.
- No Overweight permits.
- One special events liquor license from 14th Star Brewery was presented for approval.
- The event is the UVM Northwest Crops and Soils Annual Field Days to be held at Borderview Farm.
- *Tyler Gotshall motioned to approve the special event liquor license for 14th Star Brewery – seconded by Lee Kimball – all in favor – motion carried.*

ADJOURN

- *At 9:42pm Tyler Gotshall motioned to adjourn – seconded by Alton Bruso – all in favor – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 06/27/2017