

MINUTES FROM 04/11/2017 SELECTBOARD MEETING

PRESENT: Chairman, Tyler Gotshall, Alton Brusio, Lee Kimball, Chuck Pease, Clerk, Donna L. Bohannon

GUESTS: Leeann Porto, Darwin Cameron, Terry Tatro, Michael Donoghue, Robert Whitcomb

7:00pm – OPEN MEETING: Meeting opened at 7:00PM by Chairman, Tyler Gotshall.

Chairman Gotshall requested a moment of silence to remember fellow Selectman and friend Robert Creller.

Moment of Silence in remembrance of Robert Creller Jr.

EXECUTIVE SESSION: Phone in with Eric Derry RE: Missile Base agreements. 1 V.S.A. § 313 a2) the negotiating or securing of real estate purchase or lease options;

- *At 7:07 Tyler Gotshall motioned to enter into Executive Session for the purpose of negotiating or securing of real estate purchase or lease options per 1 V.S.A. § 313 a2) – seconded by Lee Kimball – all in favor – motion carried – Board in Executive Session.*
- *At 7:38PM Tyler Gotshall motioned to leave Executive Session – seconded by Chuck Pease – all in favor – motion carried – Board out of Executive Session.*
- **No action taken.**

ADJUST AGENDA (if needed): 2 Adjustments needed.

- Adjustment #1 – Mowing bids to be opened
- ADJUSTMENT #2 – Signature needed on Coin Drop paperwork for Alburgh Fireman's Auxiliary

VISITOR INPUT:

- Terry Tatro requested permission from the Selectmen to order the fireworks for the annual Fourth of July celebration.

- *Alton Brusco motioned Terry Tatro order the fireworks for the annual Fourth of July celebration not to exceed the \$4000- budgeted expenditure – seconded by Lee Kimball – all in favor – motion carried.*
- Robert Whitcomb was present to inform the Selectboard of a trailer on Vantine Avenue that has a great deal of garbage on the property.
 - The garbage is attracting rats, skunks and other rodents.
 - There was some discussion about this property and other properties on Vantine Avenue that are in a similar situation.
 - Lee Kimball, as the Deputy Health Officer will investigate these properties and report back to the Board. He will also follow up with Robert Whitcomb directly.
 - The residence that Robert is concerned with is thought to be vacant but he thought he heard a dog barking in the residence.
 - Jen Hebert will be contacted to investigate the possibility of an animal being inside this residence.
- The Clerk made the Selectmen aware that she would be posting the vacancy on the Selectboard. It is mandated by State statute that any vacancy of the Selectboard be posted within ten days of the creation of the vacancy.
 - Lee Kimball asked that it be posted to Front Porch Forum as well as the physical locations in Town.
- Adjustment #1 – Mowing bids to be opened
 - Four bids were received for the Town of Alburgh mowing for the 2017 and 2018 seasons.
 - Bid #1 was from Wright Cut and Clean Property Services. The bid amount was \$155 per mowing and a one-time cost of \$150 for spring clean-up.
 - Bid #2 was from Kevin Leach. The bid amount was \$325 per mowing and a one-time fee of \$150 for spring clean-up.
 - Bid #3 was from Lund Landscaping Service, Inc... the bid amount was \$179.00 per mowing and clean up as needed was included in the price.

- Bid #4 was from Joe's Lawn Care. The bid amount was \$2,800 for the mowing season and \$25.00 per hour for trimming Shrubbery and Greenery as needed.
- Each of the bids was accompanied by a certificate of insurance.
- *Lee Kimball motioned that the mowing bid be awarded to Wright Cut and Clean Property Services – seconded by Alton Bruso – motion carried – 2017-2018 mowing bid awarded to Wright Cut and Clean Property Services.*

NEW BUSINESS:

- Request from VWSD to allow “closure” of the Missile Base site
 - This was addressed in Executive Session.
- Grant paperwork needs signatures.
 - *Tyler Gotshall motioned that the financial plan and two grant applications be signed – seconded by Lee Kimball – all in favor – motion carried.*
 - *Tyler Gotshall motioned that the financial plan be signed by the four Board members present and the two grant applications be signed and submitted by the Road Commissioner, Alton Bruso – seconded by Lee Kimball – all in favor – motion carried.*

TABLED TOPICS AND / OR WAITING RESULTS

- Abandoned Building Ordinance proposal – update/review
 - Waiting for correspondence from the Town attorney.
 - Tabled until the next regular meeting currently scheduled for 25 April 2017
- 3-Way stop at Greenwoods Rd and Martell Rd
 - *Chuck Pease motioned that as discussed at the previous meeting, the stop sign be moved closer to the intersection of Martell Road and Greenwoods Road and a stop bar be placed at the end of Martell Road, and the center*

lines on Greenwoods Road will be maintained – seconded by Lee – all in favor – motion carried.

- Road Commissioner Brusco will instruct the Highway Department employees to complete the work at their earliest convenience.

OLD BUSINESS / UPDATES

- Payroll question answered –
 - This was a question about comp time for an employee.
 - It appeared that the employee was requesting comp time beyond the regular 40-hour work week.
 - Clerk determined that it was a numerical error on the part of the employee when the time card was filled out. Employee only wanted to use enough comp time to bring it to a 40-hour week.
- S.A.F.D.#2 – rent/phone use/etc.?
 - There was some discussion on this topic because it had been established at the July 26th 2016 Selectboard meeting that S.A.F.D.#2 would not be allowed to use the Town phone number as a contact number.
 - Due to a technical error, the recent tax bills that went to residents had the Town number on it.
 - Clerk will inform the S.A.F.D.#2 administrative assistant to check bills in the future to be sure that the Town phone number is not used in their correspondence.
 - There was more discussion about establishing another phone line that S.A.F.D.#2 would be responsible for at the Town Office.
 - Alton Brusco will bring some options to the S.A.F.D.#2 Prudential Committee and report back to the Selectboard.
 - Tabled until the next regular meeting currently scheduled for 25 April 2017.

APPROVE THE FOLLOWING MEETING MINUTES:

• **03/28//2017 SELECTBOARD MEETING -**

- *Chuck Pease motioned to approve the minutes from the 03/28/2017 meeting – seconded by Alton Brusio – all in favor – motion carried.*

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- All invoices approved and signed.
- All Overweight Permits approved and signed.

ADJOURN:

- *At 8:57PM Chuck Pease motioned to adjourn – seconded by Alton Brusio – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 04/25/2017.