

**MINUTES FROM 03/22/2017 ORGANIZATIONAL
AND REGULAR SELECTBOARD MEETING
(Rescheduled from 03/14/2017)**

PRESENT: Tyler Gotshall, Robert Creller, Alton Brusio, Lee Kimball, Chuck Pease, Donna L. Bohannon

GUESTS: Amy Erno Mashtare, Terry Tatro, Bing Pero, Carol Behrman, Leeann Porto

7PM - OPEN MEETING:

➤ **REPORT OF OFFICERS / APPOINTMENTS / REORGANIZATION**

○ -Chairman of the Board –

✓ *Alton Brusio nominated Tyler Gotshall to be Board Chairman – seconded by Lee Kimball – all in favor – nomination carried*

▪ ***Tyler Gotshall is the 2017 Selectboard Chairman***

○ -Board Clerk –

✓ *Alton Brusio nominated Donna Bohannon to be Board Clerk – seconded by Chuck Pease – all in favor – nomination carried –*

▪ ***Donna L. Bohannon is 2017 Board Clerk***

○ -Road Commissioner –

✓ *Tyler Gotshall nominated Alton Brusio to be Road Commissioner – seconded by Chuck Pease – all in favor – nomination carried –*

▪ ***Alton Brusio is 2017 Road Commissioner***

- -Health Officer – *This position was appointed to Robert Creller in 2016 and is a 3-year position – no need to appoint this year.*

- **Robert Creller Jr. remains 2017 Health Officer**

- -Assistant Health Officer

- ✓ *This position was appointed to Lee Kimball in 2016 and is a 3-year position – no need to appoint this year.*

- **Lee Kimball remains 2017 Assistant Health Officer**

- -Animal Control Officer –

- ✓ *This position was appointed to Jen Hebert in 2016*

- **Jen Hebert remains 2017 Animal Control Officer**

- -Town Service Officers

- **All five Selectman will act as Town Service Officers**

- -Emergency Management Director

- ✓ *Alton Bruso nominated Terry A. Tatro to be Emergency Management Director – seconded by Bobby Creller– all in favor – nomination carried.*

- **Terry A. Tatro is 2017 Emergency Management Director**

- -Assistant Emergency Management Director

- ✓ *Alton Bruso nominated Chuck Pease to be Assistant Emergency Management Director – seconded by Lee Kimball – all in favor – nomination carried.*

- **Chuck Pease is 2017 Assistant Emergency Management Director**

- -Solid Waste Representative

- ✓ *Chuck Pease motioned Amy Erno Mashtare to be Solid Waste Representative – seconded by Lee Kimball – all in favor – nomination carried.*
- **Amy Erno Mashtare is 2017 Solid Waste Representative**
- -Assistant Solid Waste Representative
 - ✓ *Chuck Pease nominated Lee Kimball to be Assistant Solid Waste Representative – seconded by Bobby Creller – all in favor – nomination carried –*
 - **Lee Kimball is 2017 Assistant Solid Waste Representative**
- -Regional Planning Commission Representative (2)
 - ✓ *Tyler Gotshall nominated Terry Tatro and Alton Brusio to be Regional Planning Commission Representatives – seconded by Bobby Creller – all in favor – nomination carried –*
 - **Terry A. Tatro & Alton Brusio are 2017 Regional Planning Commission Representatives**
- -Fence Viewers (3)
 - ✓ *Alton Brusio nominated Bobby Creller, Lee Kimball and Chuck Pease to be Fence Viewers – seconded by Tyler Gotshall – all in favor – nomination carried –*
 - **Bobby Creller, Lee Kimball & Chuck Pease are 2016 Fence Viewers**
- -Inspector of Lumber, Shingles and Wood
 - ✓ *Chuck Pease nominated Kevin Creller to be Inspector of Lumber, Shingles and Wood – Bobby Creller seconded – all in favor – nomination carried –*

- **Kevin Creller is 2017 Inspector of Lumber, Shingles and Wood**
- -Weigher of Coal
 - ✓ *Lee Kimball motioned Donna Bohannon be Weigher of Coal – seconded by Alton Bruso – all in favor – nomination carried –*
 - **Donna L. Bohannon is 2017 Weigher of Coal**
- -Tree Warden
 - ✓ *Chuck Pease nominated Nathan Gotshall to be Tree Warden – seconded by Lee Kimball – all in favor – nomination carried –*
 - **Nathan Gotshall is 2017 Tree Warden.**
- ADJUST THE AGENDA (if needed): Several adjustments were requested.
 - #1 Letter from Victoria Reed to be read
 - #2 Rate of pay for Tyler Gotshall for snow removal assistance
 - #3 Abandoned Buildings Ordinance to be reviewed
 - #4 Executive Session – for personnel issue
- TABLED TOPICS AND /OR WAITING RESULTS
 - Shane Brown – driveway permit request
 - Requester not present – tabled until further notice
 - Coin Drop request – ABC
 - Dated for three coin drop requests were discussed
 - Fire Department coin-drops are pre-approved as always for the weekends of Labor Day and Memorial Day.
 - *Lee Kimball motioned to approve the coin-drop for the ABC group to be held on 7/22/2017 with a rain date of 08/05/2017 – seconded by Alton Bruso – all in favor – motion carried – ABC coin drop will be held on 7/22/2017 or on the rain date of 08/05/2017*

- Green-up Day – Charge Isle LaMotte for Green-up bags and tires?
 - There was discussion about this topic.
 - It was agreed that the Town of Alburgh pays for tonnage on the garbage that is generated during Green-Up Day as well as the tires that are returned therefore Towns other than Alburgh who bring Green-Up materials to the Alburgh Transfer Station should be charged a fee.
 - *Lee Kimball motioned that Green-Up bags and other weighted materials brought to the Transfer Station by Isle LaMotte residents be charged the Alburgh resident fee of .20 cents per pound and tires be returned at Town cost – seconded by Bobby Creller – all in favor – motion carried.*
 - Clerk will inform Isle LaMotte Clerk of this decision.

- NEW BUSINESS:
 - Coin Drop request – Team Victoria
 - *Lee Kimball motioned to approve the coin-drop for Team Victoria and the University of Vermont Children’s Hospital to be held on 06/24/2017 with a rain date of 07/08/2017 – seconded by Alton Brusio – all in favor – motion carried – Team Victoria and the University of Vermont Children’s Hospital coin drop will be held on 06/24/2017 or on the rain date of 07/08/2017*
 - Coin Drop request – Legion Auxiliary
 - *Lee Kimball motioned to approve the coin-drop for the Legion Auxiliary to be held on 06/17/2017 with a rain date of 06/18/2017 – seconded by Alton Brusio – all in favor – motion carried – Legion Auxiliary coin drop will be held on 06/17/2017 or on the rain date of 06/18/2017*
 - 3-Way stop at Greenwoods Rd and Martell Rd
 - There was some discussion about the reasoning behind this request.
 - A resident of that area requested this because of the speed that motorists drive over the hill. They were concerned that there would be a major accident.
 - They were concerned about the safety of people that walk in that area.

- It was agreed that the yellow marker lines on both sides of the hill have been beneficial and should be maintained.
- The Road Foreman suggested that a “stop bar” be placed at the end of Martell Road to clarify where cars need to stop for visibility in both directions.
- Road Commissioner and Road Foreman will visit the site and determine if any action needs to be taken on this subject.
- Transfer Station – Topics for discussion
 - Hold funds for employee (x-mas fund)?
 - There was minimum discussion about this topic.
 - *Lee Kimball motioned that the Town will not hold funds for employees – seconded by Tyler Gotshall – all in favor – motion carried.*
- Eliminate East Alburgh beach from mowing – add North end of Village?
 - This had been discussed at a previous meeting and it was agreed that there isn’t much to mow at the beach but that the triangle at the North end of the Village should be added.
 - *Tyler Gotshall motioned that the triangle at the North end of the Village be included in the mowing bid and that the East Alburgh Beach be removed – seconded by Chuck Pease – all in favor – motion carried.*
 - Clerk to amend mowing bid request and place ad in the Islander
- VISITOR INPUT:
 - Lee Kimball expressed his concern about the low number of residents that attend Board meetings, attended Town meeting and that voted.
 - He suggested that we put agendas on Front Porch Forum, personally invite people to meetings and attempt to gain interest.
 - The Board will continue to find methods to draw interest.
 - Tyler Gotshall mentioned that an anonymous person wanted to donate a light up digital sign for the Town and the Fire Department to share.
 - The Board is all in agreement that this would be beneficial to both entities.

- Tyler will inform the person that the Town and Fire Department will be happy to accept the donation.
- Adjustment #1 Letter from Victoria Reed to be read
 - Victoria wrote a nice letter of gratitude to the Town that was read.
 - Tyler suggested that it be displayed on the bulletin board in the office.
- Adjustment #2 Rate of pay for Tyler Gotshall for snow removal assistance
 - Tyler helped the Highway Department during the heavy snow storm.
 - *Alton Brusco motioned that Tyler Gotshall be paid a rate of \$15 per hour for the work that he did for the Highway Department by Lee Kimball – four in favor – Tyler Gotshall recused himself - motion carried*
- Adjustment #3 Abandoned Buildings Ordinance to be reviewed
 - This was discussed at the beginning of the meeting
 - There was some question about what entity would make the determination about what buildings were considered a danger.
 - The legal process was discussed as was the procedure that would be followed.
 - Alton suggested that this be discussed at a special meeting and that the Board go over the proposed ordinance at that meeting.
 - The Selectboard will meet at 6pm on Tuesday, March 28th to discuss this proposed ordinance before the regular meeting at 7pm
- Adjustment #4 Executive Session – for personnel issue
 - This took place at the end of the meeting
- Chuck Pease requested that the Highway Department receive a thank-you for the many hours they put in to keep the Town roads clear during the storm and throughout the winter. Thank-you gentlemen.
 - Clerk will add this to the Islander and Front Porch Forum.
- The Board must designate two people to be representatives for the drug and alcohol testing through Occupational Drug Testing.

- *Tyler Gotshall motioned that Alton Brusio be the first D.E.R for Occupational Drug Testing – seconded by Lee Kimball – all in favor – motion carried –*
- *Alton Brusio motioned that Chuck Pease be the second D.E.R for Occupational Drug Testing – seconded by Tyler Gotshall – all in favor – motion carried -*

- OLD BUSINESS / UPDATES

- No old business / updates.

- APPROVE THE FOLLOWING MEETING MINUTES:

- 02/28//2017 SELECTBOARD MEETING

- *Lee Kimball motioned to approve the minutes from the 02/28/2017 Selectboard meeting – seconded by Chuck Pease – all in favor – motion carried*

- 03/08/2017 SPECIAL SELECTBOARD MEETING

- *Lee Kimball motioned to approve the minutes from the 03/08/2017 special Selectboard meeting – seconded by Chuck Pease – all in favor – motion carried*

- APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- All Overweight permits approved and signed by all Board members.
- All Invoices approved and signed by all Board members

- Adjustment #4 Executive Session – for personnel issue

- *At 8:35pm Chuck Pease motioned to enter into Executive Session for the purpose of labor relations agreements with employee; when the public body has made a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial*

disadvantage1 V.S.A. § 313(a)(1) – seconded by Bobby Creller – all in favor – motion carried – Board in Executive Session.

- *At 9:15PM Bobby Creller motioned to leave Executive Session – seconded by Lee Kimball – all in favor - Board out of Executive Session*
- *No Action taken*

- ADJOURN:

- *At 9:15pm Chuck Pease motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for 28 March 2017.