

# MINUTES FROM 03/08/2017

## SPECIAL SELECTBOARD MEETING

**PRESENT:** Chairman, Tyler Gotshall, Alton Brusio, Chuck Pease, Lee Kimball via phone, Clerk, Donna L. Bohannon

**6PM: EXECUTIVE SESSION:** to discuss contracts of the confidential negotiations of the Net Metering Agreement and real estate lease options that would clearly place the Town at a substantial disadvantage per 1 V.S.A. §313(a)(1)(A)). – with Eric

- *At 6:06pm Tyler Gotshall motioned to enter into Executive Session to discuss contracts of the confidential negotiations of the Net Metering Agreement and real estate lease options that would clearly place the Town at a substantial disadvantage per 1 V.S.A. §313(a)(1)(A)) – seconded by Chuck Pease – all in favor – motion carried – Board in Executive Session.*
- *At 6:45pm Chuck Pease motioned to leave Executive Session – seconded by Alton Brusio - all in favor - motion carried – Board out of Executive Session.*
- No action taken

**GUESTS:** Bethany Remmers (Northwest Regional Planning), Terry Tatro

### **6:30PM - OPEN MEETING:**

#### **1. ADJUST THE AGENDA (if needed):**

- No adjustments

#### **2. STREETScape DISCUSSION:**

- Alton, Lee and Bethany had a discussion with Dubois and King. They asked that the additional funds of \$2,671.28 for the redesign of Champlain Street and \$2,731.93 for the review and update of street signs be waived. Dubois and King agreed to waive the additional \$2,731.93 for the review and update of street signs, but will still be requesting \$2,671.28 for the redesign of

Champlain Street and also an additional \$622.26 for meeting with the Utility Company about utility poles placement. This amounts to an additional \$3,850 that was not a part of the original proposal from Dubois and King.

- The Selectboard will need to authorize the additional \$3,850 for the revised engineering proposal so the project can move forward.
- *Alton Brusco motioned to approve the addition funds of \$3,850 for the revised engineering proposal by Dubois and King – seconded by Chuck Pease – all in favor – motion carried.*
- Bethany informed the Board that 6 of the utility poles were set incorrectly and that they will need to be moved.
- There has been discussion with Vermont Electric Coop about this and they will be moving the poles in question.
- Bethany wanted to make the Board aware of a new method of securing contractors that VTRANS will be implementing soon. Rather than advertising and sending out a request for proposal, VTRANS will have a list of pre-approved contractors that Towns will be able to choose from.
- She recommends not waiting for this method to start in case it isn't able to take effect in the time frame it is scheduled to, but suggested going ahead with the RFP process.
- Chuck asked if the Town is required to accept the lowest bid. Bethany has had two different answers to that question and will find out what the correct answer is and get back to the Town with that answer.
- Tyler suggested that the Town put out the RFP for an inspection contractor and move forward with that piece.
- Tentatively, RFPs will be sent by March 21<sup>st</sup>, contractors will be given four weeks to respond. Proposal will all be received by April 19<sup>th</sup>. this is ahead of the bid release.
- Bethany will draft an RFP for the Board to review at the regular Selectboard meeting scheduled for 14 March 2017.

- There are two “Better Backroads” grants that the Town will be applying for. One of them will help with the ditching and culverts on Summit Road and the other one is for Poor Farm Road.
- There is a 20% match with these grants but Town labor will cover the 20%.

### 3. VISITOR INPUT:

- No visitor input

### 4. ADJOURN:

- *At 7:25pm Alton Brusco motioned to adjourn – seconded by Chuck Pease – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,  
Donna L. Bohannon  
Alburgh Town Clerk

**Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for 14 March 2017.**

UNOFFICIAL