

MINUTES FROM 02/28/2017 SELECTBOARD MEETING

PRESENT: Chairman, Tyler Gotshall, Robert Creller, Alton Brusco, Lee Kimball, Chuck Pease, Clerk, Donna L. Bohannon

GUESTS: Bethany Remmers (Northwest Regional Planning), Terry Tatro, Bernard (Bing) Pero, Paul Civetti

7PM - OPEN MEETING: Called to order at 7PM by Chairman Tyler Gotshall

- ADJUST THE AGENDA (if needed): 2 Additions to the agenda
 - #1 – Victoria Reed awarded for volunteerism
 - #2 – Green-up Day “bucks” and use of Town truck
- NEW BUSINESS:
 - Bethany Remmers –
 - Clean Water Act - Municipal responsibilities –
 - Bethany wanted to make the Selectboard aware of the Town responsibilities relating to the Clean Water Act.
 - Beginning July 1, 2018, towns will be required to apply for a Municipal Roads General Permit that will have a one-time application fee of \$500 and a yearly fee of \$2,000.
 - Bethany wanted the Town to be aware of this for budgeting purposes.
 - Town will also have to inventory all roads for erosion as well as have a 5-year plan.
 - Update on the Streetscape Project –
 - There are some design issues that need to be resolved, such as the changes to the sidewalks/curbs at the school.
 - Dubois and King are requesting additional funds due to the Champlain Street changes and because there is more signage than in original proposal.

- Bethany offered three possible options
 - 1 – Go out to bid including the redesigning of the sidewalk on Champlain Street.
 - 2 – Go to bid but eliminate the Champlain Street sidewalk altogether.
 - 3 – Apply for additional grants – this could delay the project for at least a year.
- Option #3 was eliminated immediately – no more delays wanted.
- Option #1 was considered but the Board was reminded that if all the bids came in above budget, they could NOT refuse a bid based on that fact and the additional funds would have to be spent by the Town.
- Option #2 was discussed as being reasonable – the sidewalk at the school could be done later and in house rather than as part of the project.
- Dubois and King is requesting an additional \$6852 for the Champlain Street redesign and additional tasks.
- Lee asked why the estimate for concrete was \$35.43 per square yard in the original quote in 2015 but more than double that (\$89.57 SY) in 2017.
- There was some discussion about this but no explanation was known. It is possible that it was an error on the quote in 2015.
- The Board agreed to ask Dubois and King to eliminate the additional \$6852, engineer the Champlain Street sidewalk but not do the work for the sidewalk.
- Alton Brusio and Lee Kimball will be the points of contact for Dubois and King and will consult with them on behalf of the Board.
- Bethany will work on the request for proposal to ask for bids on the work.
- The Board will hold a special meeting on Wednesday, March 8th to begin at 6:30pm to discuss option number two and where Dubois and King stand on the topic.

- Willie Burbank for A.B.C. – Coin Drop request –
 - Tabled until the next regular meeting currently scheduled for 03/14/2017
- Shane Brown –
 - Driveway permit request
 - Tabled until the next regular meeting currently scheduled for 03/14/2017
- Adjustment #2 – Green-up Day “Bucks” Clerk asked that the Green-up committee be allowed to give out “Green-up Bucks” (a dollar off residents next transfer station visit) for every Green-up bag that a person brings to the Town office on Green-up Day. The Board agrees that it will be okay to give out the “Green-up Bucks” with the stipulation that they have NO CASH VALUE.
 - Clerk also asked that a Town truck be parked at the Municipal office on Green-up Day for residents to throw the Green-up bags in. – This was approved by the Board.
- Adjustment #1 - Victoria Reed – Awarded for volunteerism –
 - Victoria was a high nominee for the Prudential Spirit of Community Award, a national award that goes to youth that volunteer their time and energy to various charities. Victoria volunteers her time to the University of Vermont Children’s Hospital and is one of the leaders in the “Big Change Roundup” for the hospital.
 - The Board will honor her at Town meeting and present her with a check in the amount of \$100 for the charity.
 - *Lee Kimball motioned to approve a \$100 donation to the University of Vermont Children’s Hospital – seconded by Tyler Gotshall – all in favor – motion carried.*
- VISITOR INPUT:
 - There was some discussion about increasing the lawn care bids to two or three years.
 - *Bobby Creller motioned to make the lawn care contract two year instead of one – seconded by Lee Kimball – all in favor – motion carried.*
 - Clerk to place and ad in the Islander requesting lawn care bids to be submitted by April 7th.

• TABLED TOPICS AND / OR WAITING RESULTS

- New pricing for Unifirst –
 - Bing spoke with Unifirst and explained that he would like uniforms that will be switched out weekly.
 - The new contract will be for this service and will be under the new pricing, which is less than the current plan.
 - *Alton Brusco motioned to approve the new contract with Unifirst – seconded by Chuck Pease – all in favor – motion carried.*
- Transfer Station – Topics for discussion
 - There is a spare compactor that Ben Sylvester would like to purchase. He made an offer of \$300.
 - There was some discussion about this and it was agreed that the Town does not have a use for this compactor.
 - *Bobby Creller motioned to allow the spare compactor to be sold as is to Ben Sylvester for \$300 – seconded by Lee Kimball – all in favor – motion carried.*
 - The Transfer Station needs additional startup money each day to make change with.
 - They are requesting an additional \$115 in various denominations so that change can be made regardless of the larger bills being used to pay.
 - All Board members agreed that this is acceptable.
- Request for proposal – outside audit - Date to be submitted by?
 - Board will review the language of the RFP as written by Clerk.
 - RFP's will be sent to appropriate auditing firms in April.

• OLD BUSINESS / UPDATES

- ACO – Employee or contractor?
 - *Chuck Pease motioned that Jen Hebert, Animal Control Officer for Alburgh, will be treated and paid as an employee – seconded by Lee Kimball – all in favor – motion carried.*
- Email from Josh Bagnato – New England Clean Power Link - update
 - Informational only.
 - Forward email to Board for review.
- Email from Eric Derry – VWSD Lease agreement - request

- Board will review the proposed lease agreement.
- The Board would like to talk with Eric Derry, the attorney that is handling the contract negotiations with Green Lantern (Solar company working in place of VWSD)
- Clerk will schedule a meeting via phone with attorney Derry –
- Executive Session with attorney Derry for the purpose of contract negotiations will be added to the agenda for the special meeting on 8 March, 2017.
- Part time – Per diem plow driver – Interested parties
 - The Board agreed that there is no reason to pursue this topic at this time.
- Planning Commission proposal –ordinance for abandoned homes – reviewed?
 - It was mentioned that Bakersfield just created an ordinance for this purpose. – Clerk to look at Bakersfield ordinance and present at a future meeting.
- APPROVE THE FOLLOWING MEETING MINUTES:
 - 01/24//2017 SELECTBOARD MEETING
 - *Lee Kimball motioned to approve the minutes from the 01/24/2017 regular Selectboard meeting as written – seconded by Alton Bruso – all in favor – motion carried.*
 - 01/27/2017 BUDGET MEETING
 - *Lee Kimball motioned to approve the minutes from the 01/27/2017 budget meeting as written – seconded by Alton Bruso – all in favor – motion carried.*
 - 01/30/2017 BUDGET MEETING
 - *Lee Kimball motioned to approve the minutes from the 01/30/2017 budget meeting as written – seconded by Alton Bruso – all in favor – motion carried.*

- 02/21/2017 SELECT BOARD & AUDITORS MEETING
 - *Lee Kimball motioned to approve the minutes from the 02/21/2017 Selectboard and Auditors meeting as written – seconded by Alton Brusco – all in favor – motion carried.*

- APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:
 - All overweight permits approved and signed
 - All invoices approved and signed

- ADJOURN
 - *At 10:15pm Bobby Creller motioned to adjourn – seconded by Tyler Gotshall – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for 14 March 2017.