SELECTMEN MEETING MINUTES

DECEMBER 17, 2013

CALLED TO ORDER AT 7:02PM BY GUY PALARDY

PRESENT: *Guy Palardy, Steve Aubin, Robert Creller, Alton Bruso and Roxanne Creller*

GUESTS: *Terry Tatro*

*Doug Medor out because of a family emergency – Doug’s updates will be tabled until next meeting.*

**ADJUST THE AGENDA**

*No adjustments needed.*

**APPROVAL OF THE FOLLOWING MINUTES:**

*11/26 Select Board Meeting Minutes*

*12/03 Highway Dept Foreman Interviews & Sr. Bldg Lease*

*12/05 Highway Dept Foreman Interviews*

*12/12 Highway Dept Foreman Interview Discussion*

*Robert Creller motioned to accept all minutes as written – seconded by Steve Aubin; motion carried.*

**OLD BUSINESS**

-Town Garage

* *pump station: Doug Medor to update at next meeting*
* *obtain 1” meter: unions obtained – Steve Aubin will install asap*
* *drinking fountain: Steve Aubin will install asap*
* *air compressor lines: Steve Aubin will install asap – will use black iron*
* *shelving system: Robert Creller and Guy Palardy to find old shelving*
* *vault for new diesel tank: Guy Palardy to see if this is 3-phase. Board to decide at next meeting whether to try and use new tank or to move Rowley’s tank from the Missile Base*
* *moving conex boxes: Doug Medor trying to locate Art Bousquet*
* *steam cleaner: Doug Medor and Steve Aubin to view broken steam cleaner at Missile Base*

*VLCT Hazards:*

*Description: deck on the excavator has rusted completely through in spots creating large holes in the deck*

 *Board: Steve Aubin to confirm Highway Dept completes by 12/20*

 *Description: no ventilation for the welding area.*

 *Board: VLCT stated no filtration system needed; Doug Medor working with Haun Welding Supply to obtain*

 *adequate ventilation*

 *Description: items can be stored or placed in front of fire extinguishers or breaker panels*

 *Board: Steve Aubin to confirm Highway Dept has painted a 3’ x 3’ square around all fire extinguishers and*

*breaker panels*

*Fastenal Quote*

*Fastenal had left quote for nuts and screws stating if the Town purchased items on the quote Fastenal would provide the Town free containers. Board decided no purchases would be made until the physical inventory was done and would probably end up purchasing own containers so the Town wasn’t obligated to purchase only from Fastenal.*

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**OLD BUSINESS** (con’t)

-Joan Whitesell - Alburgh Springs Roadside

*Steve Aubin hasn’t had time but will update at next meeting.*

-Ron Hermann Request for “Quiet Please” Signs on Route 2

*Clerk contacted District 8 twice but has heard nothing back regarding advisory signs.*

-Center Bay Beach Access

*Clerk sent Town Attorney copies of deeds (Mooney’s also), Highway Certificate, etc. Alton Bruso said the Board might not want to spend any more money on this project; Clerk advised the Town Attorney stated it was the Town’s burden to provide proof as to who had right-of-way, etc. and that perhaps the project should be completed, since complaints have come numerous times over the years.*

*Robert Creller motioned to stay with the original vote of July 9th, which stated:*

*Alton Bruso motioned that no signs (NO BOAT LAUNCH & NO PARKING) requested by Brian Tjelta will be honored and Chairman to write letter stating said information to Mr. Tjelta – seconded by Robert Creller; motion carried. Clerk to delete from next meeting agenda.*

**NEW BUSINESS/MISCELLANEOUS**

-DER Alternate Representative

*At last meeting Alton Bruso was named as DER Alternate Representative; VLCT now demands the alternate be trained. Training can be scheduled December 30th at 9:00am at TNT, Inc. in Williston for $295 if Board OK’s or training could be scheduled at the Municipal Building for $495. Board did not vote but all agreed Mr. Bruso could take training in Williston on 12/30 at 9:00am for $295. Clerk to schedule and delete from next meeting agenda.*

-Plow Where Teachers Park at the School

*Request received for Highway Dept to plow at the school where teachers park before they start work in the morning. Board agreed this could be done – Steve Aubin to work with the Highway Dept on timing. Clerk to delete from next meeting agenda.*

-Sand from Town Garage

C*lerk had received a request about residents taking sand from Town Garage. Clerk didn’t know the answer so asked the Board.*

*Alton Bruso motioned that a taxpayer can take and use sand for own personal use – seconded by Robert Creller; motion carried. Taxpayers will have to get sand from new Town Garage. Clerk to delete from next meeting agenda.*

-Roads & Sidewalks

*Guy Palardy received many calls during the snowstorm of 12/15 saying no one was plowing and the sidewalks weren’t cleaned. Steve Aubin took responsibility for both items saying he should have had the Highway Dept go out sooner and will make better arrangements with Dan Pecor also for the sidewalk cleaning. Clerk to delete from next meeting agenda.*

-Stray Animal Holding Agreement – Franklin County Humane Society - $500

*By entering into a contract the prices for housing is cheaper and we cannot be denied.*

*Steve Aubin motioned to accept the contract for stray animal holding – seconded by Alton Bruso; motion carried. Clerk to delete from next meeting agenda.*

-Remotes For New Garage

*Highway Dept needs 2 more remotes, however, Alton Bruso and Steve Aubin each have one that they’ll turn over.*

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**NEW BUSINESS/MISCELLANEOUS** (con’t)

-Development Projects – Alburg Golf Links, Inc. – FYI Only

*Alburg Golf Links, Inc. has submitted an amendment for WW-6-2482 for a single family residence to connect to municipal water service located at 230 Route 129 in Alburgh.*

-Town of Alburgh Now Owns 13 East Alburgh Road

*No one purchased at tax sale a year ago so Town now owns 13 East Alburgh Road. Board to think about next step(s) to take.*

**VISITOR INPUT**

-223 Greenwoods Road

*Rita Joyce filed complaint with Community Action stating she is a tenant and has lived without water for a month. Steve Aubin was notified, as Town Health Officer, and Steve found her comments to be true. Steve will work with Community Action and whatever other agency that’s applicable to take care of the situation properly.*

-Compactors at Transfer Station

*Guy Palardy stated he spoke with Amy Erno Mashtare and feels we’re losing lots of money having 1 compactor out of order. Clerk agreed we’re losing money but not that much, since the third compactor only takes items to MRF. Doug Medor will be working on setting up new compactor and also putting up railing for metal bin. The new compactor will be moved over to the Household Refuse area and Refuse will be moved to the #1 spot for compactors, which will take care of two safety issues. Clerk to delete from next meeting agenda.*

-Bathroom Sink At Library

*The bathroom sink at the library is clogged. Steve Aubin went and noted the drain is 1-1/2” and it’s in the ceiling so he can’t get to it. It’s possible the drainage and/or pipes may need to be replaced. Clerk to contact Advantage Properties to take enough ceiling panels out to expose the pipes, contact Gina Lewis and advise her to cover all items that may get dirty or wet and contact Steve Aubin when everything is ready for him to go in and investigate.*

**TABLED TOPICS AND/OR WAITING RESULTS**

-Senior Citizens Building & Alburgh Springs Community Hall Leases

*Sr. Citizens Lease – complete 12/05 – delete from next meeting agenda.*

*Alburgh Springs Community Hall Lease – no update at this time.*

-Senior Building – Draining Pipes

*Furnace currently working – lease signed – delete from next meeting agenda.*

-Grand Isle Rec Committee – County Swim Program

*No representative yet. (Note: this topic was left off agenda by mistake)*

-Physical Inventory

*Transfer Station – began 11/06*

*Municipal Office – began 11/08*

*Town Garage – began 11/04 – doing as items are brought from Missile Base site*

*Rodney James to work with Clerk getting numbers written down and on file. Board decided no purchasing any new inventory until the physical inventory is complete and there’s a definite list of what we have.*

-Cemetery on Reynolds Land in Alburgh Springs

*Letter sent to George & Jim Reynolds on December 2nd. Project to be put into full force Spring 2014.*

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**TABLED TOPICS AND/OR WAITING RESULTS**

-Missile Base Sale / Spring 2014

*No update at this time.*

-Transfer Station – Analyzing Costs

*Buy-out cost provided by NWSWD = $33,755. Board will discuss in detail when working on 2014-2015 budget.*

-Request for Opening Town Road #14

*No update at this time.*

**-**Danny R. Bevins vs. William J. Duchaine & Town of Alburgh

*No update at this time. Clerk to contact Susan Masters for an update.*

**APPROVE INVOICES**

*All invoices approved.*

**EXECUTIVE SESSION: HIGHWAY DEPT FOREMAN DISCUSSION**

*Steve Aubin motioned to go into Executive Session at 9:10pm – seconded by Alton Bruso; motion carried.*

*Steve Aubin motioned to come out of Executive Session at 9:15pm – seconded by Robert Creller; motion carried.*

***No Action Taken***

**ADJOURN**

*Robert Creller motioned to adjourn at 9:15pm – seconded by Alton Bruso; motion carried.*

Respectfully submitted,

Roxanne N. Creller

Alburgh Town Clerk/Treasurer