SELECTMEN MEETING MINUTES

NOVEMBER 26, 2013

CALLED TO ORDER AT 7:00PM BY DOUG MEDOR

PRESENT: *Doug Medor, Steve Aubin, Guy Palardy, Alton Bruso and Roxanne Creller*

GUESTS: *Terry Tatro, Darwin Cameron, Jennifer Theoret and Connie Boutin*

**ADJUST THE AGENDA**

*No adjustments needed.*

**APPROVAL OF THE FOLLOWING MINUTES:**

*11/12 Select Board Meeting Minutes*

*Guy Palardy motioned to accept minutes as is – seconded by Alton Bruso; motion carried.*

**RUTH WALLMAN – TO REPORT ON ECONOMIC DEVELOPMENT ACTIVITIES OVER THE PAST YEAR AND FUTURE PLANS**

*Due to weather conditions, Mrs. Wallman phoned and said she would come on a different night. Clerk to delete from meeting agenda until Mrs. Wallman confirms a firm date.*

**CONNIE BOUTIN – REQUEST BOARD SUPPORT FOR CEMETERY ON REYNOLDS FARM IN ALBURGH SPRINGS**

*Connie Boutin handed out packets of information in regards to the Town taking care of the cemetery on the Reynolds Farm in Alburgh Springs, which included pictures of the unkempt cemetery, Vermont Statutes, a few letters from various individuals wanting the cemetery to be cleaned up and maintained and a search of the internet showing the individuals buried there; the Clerk had also put information in the Selectmen’s folders as to maintaining abandoned burial grounds and steps needed to put the project into play.*

*Three voters of the Town have to make a request to the Select Board to maintain a private burial ground that has been abandoned, which Connie provided. The Select Board, if agrees, has to publish a notice in a newspaper (would be the Islander) for three consecutive weeks, calling on any person who is interested in the burial grounds to put the cemetery into proper condition within three months of the notice. After the expiration of the three months, if no one has come forward to repair and maintain the cemetery, the Select Board would proceed as though it were a public burial ground.*

*George and Jim Reynolds currently own the property and Brendan Henry leases the property from the Reynolds’. Since it is now Winter and there is a 3-month stipulation in the Statutes, the Clerk suggested starting at the beginning with a letter to both George and Jim Reynolds expressing the Select Board’s intent to clean-up the cemetery, once the Board heard from the Reynolds’ the Board would then write to Brendan Henry; the topic would also be tabled until Spring, which would make timing of this project easier.*

*Connie Boutin and Jen Theoret agreed from a timing standpoint that tabling the project until Spring would be best for all. Both ladies think trees need to be cut and stones could be put back together and cleaned but that it doesn’t appear there’s any grass so mowing might not be needed.*

*Clerk to prepare letters for George and Jim Reynolds to be signed by the Chairman and Clerk to table topic until Spring 2014.*

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**JOE CICIA – REQUEST TO RUN SLEDS ON COON POINT ROAD**

*Mr. Cicia didn’t show up for the meeting; Clerk advised all she knew that Joe had been into the office obtaining maps of property around the Dunes and wanted to be on the agenda to ask permission to run sleds on Coon Point Road, which is a Class 3 Road. Clerk also stated that a different gentleman had said it might set precedence if the Board OK’s sledding on Coon Point Road.*

*Without any further clarification on the topic Guy Palardy motioned to allow sledding on only Class 4 roads – seconded by Alton Bruso; motion carried. Clerk to delete from next meeting agenda.*

**OLD BUSINESS**

-Town Garage

* *pump station: Doug Medor stated it’s working manually and he’s trying different overloads before purchasing new pumps. Terry Tatro stated he paid a bill of $48 for electricity for two months.*
* *obtain 1” meter: meter is here but unions are needed. Jason Beaulac obtaining proper unions for Town*
* *drinking fountain: Steve Aubin will install after Thanksgiving*
* *air compressor lines: Steve Aubin will install after Christmas*

*VLCT personnel came to inspect the new garage and equipment and require the following be completed:*

*Description: deck on the excavator has rusted completely through in spots creating large holes in the deck.*

*VLCT: deck should be repaired as soon as possible; no one should be allowed on the deck until repairs are made.*

 *Board: Steve Aubin to have Highway Dept fix this asap; Clerk to send Highway Dept an email*

 *Description: no ventilation for the welding area.*

 *VLCT: install a point of use, hood or wall ventilation system.*

 *Board: Doug Medor will work with Haun Welding Supply to determine the best fix.*

 *Description: items can be stored or placed in front of fire extinguishers or breaker panels.*

 *VLCT: mark a 3’ x 3’ square around all fire extinguishers and breaker panels as a visual warning not to*

*store items in those locations.*

 *Board: Steve Aubin to have Highway Dept take care of this asap; Clerk to send Highway Dept an email*

-Joan Whitesell - Alburgh Springs Roadside

*Steve Aubin hasn’t had time but will update at next meeting.*

-Ron Hermann Request for “Quiet Please” Signs on Route 2

*Clerk contacted District 8 who replied that there will be no “NO JAKE BRAKING” signs on State roads. As for the “Quiet Please” signs District 8 will look into and get back to us. For all other signs the Town Select Board would contact the Agency of Transportation for review then the Traffic Safety Review Committee would look into. Generally, there is no general support for additional signs on the State Highways but District 8 will get back to the Select Board as soon as information is obtained.*

-Center Bay Beach Access

*VLCT and the Town Attorney were contacted by the Clerk. VLCT said the insurance wouldn’t change whether the Town put up signs or not; still waiting for the Town Attorney’s comments.*

*Darwin Cameron stated the water is not high enough to launch boats but that the Town has had a right-of-way for years – maybe even 100+ years. Darwin asked Clerk to find Mooney’s Deed from years ago and look into the current owner’s Deeds. The Assistant Clerk had previously looked at current owner’s Deeds and found nothing.*

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-Center Bay Beach Access (con’t)

*One plat map was found for Milford Shedrick, which showed the line of trees being the boundary for the old road and referenced a Deed but the Deed said nothing.*

*Guy Palardy motioned to have “NO BOAT LAUNCH” and “NO PARKING BEYOND THIS POINT” to be installed at Center Bay…no second to the motion was given. Doug Medor asked all Board Members to go to Center Bay and review the situation before the next Board Meeting; Clerk to look up Mooney’s Deed and see if the road is referenced.*

-Mack Truck

*$1200 offered by Art Bousquet. On Craig’s List until 11/27 (was to be on until 11/24 but Clerk got on Craig’s List later than expected); to date no one has made an offer.*

*Steve Aubin motioned to sell to Art Bousquet on 11/28 if no better offers are received – seconded by Guy Palardy; motion carried. Clerk to delete from next meeting agenda.*

**NEW BUSINESS/MISCELLANEOUS**

-Drug & Alcohol Enforcement Representative (DER) & Alternate DER Needed

*Clerk is the current Town DER but VLCT requires an Alternate DER also. Clerk brought up she would be done in March so the Select Board should be thinking of a DER also. All Select Board Members stated an Alternate DER is needed now and they’d worry about a regular DER in the future.*

*Alton Bruso volunteered to be DER Alternate. Clerk to send info to VLCT and find out when a class would be available for Mr. Bruso to take. Clerk to delete from next meeting agenda.*

-Development Projects

*Previously it was decided the Board would look into projects going on in Town, where we received information from the State.*

*A letter was received by the State for Bruley’s Mobile Home Park and the RV Camper Site and Dock just asking regular questions about what was existing in 2007 and what is new. Clerk provided the Board copies of the State letter, as an FYI only. Clerk to delete from next meeting agenda.*

-Compactors at Transfer Station

*Two compactors out of commission at the Transfer Station; one needs a piston/housing unit and one is completely shot.*

*VT Compactor was to fix the one compactor at an approximate cost of $1800; no quoting was obtained. The total invoice ended up being $3,000 because more problems were found. However, the unit has been repaired and is again operational.*

*Clerk obtained quotes on a refurbished compactor. Clerk stated it was difficult finding used and/or refurbished compactors.*

*-P&T Baler & Compactor – cheapest one $16,700 not installed – freight not included*

*-Mardon Equipment - $5,500 no warranty – needs wiring – painting and has rust holes, not installed – freight not included*

*-VT Compactor - $8,500+ and would need $4,000 to set up – warranty only good for 90 days 2.5 yard – freight not included*

*-Maquire Equipment - $9,400 lease to own – 5.5 yard – includes freight – is a side loader*

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-Compactors at Transfer Station (con’t)

*The Maquire is a side loader, which will be put over where the Household Refuse is currently and the Refuse will be put in the first dock as you go into the Transfer Station. Later, a bigger box will be purchased, which will lower the Town’s freight cost and the switch of the containers will eliminate a safety hazard.*

*The Board had determined before this meeting to lease to own the Maquire compactor. All Board Members were in favor of leasing the Maquire compactor except Robert Creller, who could not be reached. Clerk to delete from next meeting agenda.*

-Listers Holding Grievance Hearings for Late Homestead Filing

*Clerk just wanted the Board to know the State is looking into homeowners being able to grieve the penalties for filing their Homestead late. Clerk to delete from next meeting agenda.*

-State of Vermont/DMV – Statutory Obligations Special Weight Limits for Highways & Bridges

*There were copies in each Selectmen’s folder and Clerk asked if this was for the Road Commissioner to fill out, as she didn’t remember one being filled out previously. Doug Medor stated it would be filled out by the Road Commissioner but that Clerk should see who filled out what paperwork previously.*

*Clerk to contact District 8 if needed, find out if and who should fill out paperwork, provide the original to that person for completion and delete from next meeting agenda.*

-Hazcom/GHS Training

*State has mandatory training due 12/01 on new Hazard Communication Standards. TNT is holding this training on 12/11. Board advised Clerk to sign up all Highway Dept and Transfer Station personnel for this training. Clerk to run Transfer Station morning of 12/11. Clerk to delete from next meeting agenda.*

**VISITOR INPUT**

*Lorraine Mumley asked if the Town could shovel out the door for the Historical Society. Doug Medor instructed Clerk to notify Dan Pecor that if the snow is bad enough to clear the sidewalks the Historical Society side door can also be shoveled out. Clerk to delete from next meeting agenda.*

*Patricia Zsofka at 13 McGregor Point has had 4 wheelers driving by her when she walks by the beach in East Alburgh, has seen people camping there and has also picked up unsightly garbage. Since 4 wheelers and ski-doos can circumvent the rocks she requests maybe a chain link fence be installed. All Board Member on site agreed no fence would be put up. Clerk to contact Patricia, explain situation to her and delete from next meeting agenda.*

*Grand Isle Rec Committee would like to start a County Swim Program and are looking for a representative from every town in Grand Isle County. Clerk to ask in Islander if there’s anyone who would like to represent Alburgh.*

*There is a leak in the water line between Bush Cemetery and Mona Reed’s house. This water line is owned by the Town, as it came with the Missile Base. Jason Beaulac asked when the Town would be fixing the line. Clerk to send email to the Highway Dept and ask when the line will be fixed.*

**TABLED TOPICS AND/OR WAITING RESULTS**

-Senior Citizens Building & Alburgh Springs Community Hall Leases

*Board has not received notification from either organization.*

-Senior Building – Draining Pipes

*Steve Aubin stated both fuel tanks are hooked up and both gages say ½ full so freezing pipes shouldn’t be an issue.*

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**TABLED TOPICS AND/OR WAITING RESULTS** (con’t)

-Physical Inventory

*Transfer Station – began 11/06*

*Municipal Office – began 11/08*

*Town Garage – began 11/04 – doing as items are brought from Missile Base site*

*Rodney James to work with Clerk getting numbers written down and on file.*

-Missile Base Sale / Spring 2014

-Transfer Station – Analyzing Costs

*NWSWD wants to discuss at their 12/04 meeting; Clerk will have info for 12/17 meeting.*

-Request for Opening Town Road #14

*No update at this time.*

**-**Danny R. Bevins vs. William J. Duchaine & Town of Alburgh

*No update at this time.*

**APPROVE INVOICES**

*All invoices approved. Clerk to contact Tenco and find out when dump body will be ready.*

**EXECUTIVE SESSION: HIGHWAY DEPT PERSONNEL ISSUES**

*Steve Aubin motioned to go into Executive Session at 8:47pm – seconded by Alton Bruso; motion carried.*

*Guy Palardy motioned to come out of Executive Session at 9:20pm – seconded by Alton Bruso; motion carried.*

***No Action Taken***

**ADJOURN**

*Doug Medor motioned to adjourn at 9:20pm – seconded by Steve Aubin; motion carried.*

Respectfully submitted,

Roxanne N. Creller

Alburgh Town Clerk/Treasurer