

**Alburgh School Board**  
**Alburgh Community Education Center**  
**June 15, 2020**

**Present:** Board Chair Michael Savage, Board Vice Chair Trevor Creller, Board Members Stacey Gould and Mallory Ovitt, Principal Beth Hemingway, GISU Superintendent Michael Clark

**Google Meet:** Board Member Whitney Maxham, Alburgh Staff Elizabeth Dobson

Meeting called to order at 5:32 P.M. by Mike Savage

**Adjustment of Agenda:**

- Add employee vacation day request
- Add negotiations

**Citizens/Staff to be Heard:**

- None at this meeting

**Consent Agenda:**

- Approved 6/1/20 and 6/11/20 Minutes

**Reports:**

- Principal's Report- Beth Hemingway updated the board on items related to COVID 19, building maintenance, high quality staffing, student learning & celebrations, 8th grade graduation, and playground.

**Board Business:**

- Approval of Bills for Payment- Trevor Creller updated the board on the bills.
- Alburgh Clubhouse- Cost of MOU and Lease
  - Mike Savage and Michael Clark updated the board on the conversation with the attorney. Creating the MOU could be a significant cost, especially if there is any negotiation. Barbara Burrington is assisting the Clubhouse in grant writing and exploring additional funding sources.
- Budget Revote- Michael Clark shared revisions to the budget flyer and powerpoint for the informational meeting.
- Employee Vacation Days Request- Mike Savage recused himself from the conversation and left the meeting. The administrative assistant has requested 5 additional vacation days added to her contract.
- Negotiations- The negotiations committee came to an agreement on a 2-year support staff contract today.
- Next Agenda- Alburgh Clubhouse, Budget Vote

**Board Action:**

- Trevor Creller moved to accept the minutes of 6/1/20 and 6/11/20 (2nd Stacey Gould) Unan.
- Upon review by Trevor Creller, Stacey Gould moved to authorize the payment of current valid invoices (2nd Mallory Ovitt) Unan.

- Trevor Creller moved to spend up to \$3500 to create an MOU for the Alburgh Clubhouse (2nd Stacey Gould) Unan.
- Whitney Maxham moved to approve the request to amend the contract for the executive assistant (2nd Stacey Gould) 4- Yes, 1- Recused
- Trevor Creller moved to ratify the support staff agreement and authorize Mike Savage to review and sign on behalf of the board (2nd Stacey Gould) Unan.
- Trevor Creller moved to adjourn at 6:31 P.M. (2nd Stacey Gould) Unan.

Respectfully Submitted,

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Stacey Gould

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Whitney Maxham

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Mallory Ovitt

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Trevor Creller, Vice Chair

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Michael Savage, Chair