

Alburgh School Board
DRAFT Meeting Minutes

7/29/2014

For Administration: Superintendent Bob Phillips, Principal Janet Cero & Beth Hemingway

School Directors: Michael Savage- Chairman, John Goodrich, Rene Prairie, Alton Brusco and Allyson Sweeney-Recording

Public: Sarah Mowll

Staff: Tracy Giroux

Teaching Candidates: Michelle LaBounty (Math Interventionist), Desireah Bennett (Behavioral Interventionist), Laura Birtz-Sisson.

Meeting called to order at 5:02pm. Adjustments to the agenda include request for discussion around Act 262. Mr. Brusco moved (2nd Mr. Goodrich) accepted minutes as printed (Unan.).

Ms. Cerro presented teaching candidates for the 2014-2015 school year. Mr. Goodrich moved (2nd Mr. Prairie) that we authorize employment for Michelle LaBounty, Desireah Bennett and Laura Birtz-Sisson for school year 2014-2015 (Unan.).

High School Transportation:

2 students that are living outside of Alburgh are seeking transportation to their high school's (BFA/MVU) by Alburgh bussing. We currently have over 80 students attending MVU/BFA. Once we know how many of those students will require bussing transportation, we will be able to grant/deny these families permission to ride our bus for \$1000/yr with a signed contract. We anticipate having a bussing meeting in the next couple of weeks to go over this information.

Superintendent's Report:

Personnel

Taking into consideration the resignation we are reviewing today, we are hiring for 5 open positions at this point in time.

Resignation

Letter of resignation was given to Mr. Phillips by school librarian, Jennifer Mitchell.

Open Meeting Law

Meetings and agenda's should be warned 5 days before meetings are held. We need to post agenda's in 3 public places including online. Also, draft meeting minutes and signed minutes must be posted within 5 business days after meeting was held.

Admin Retreat

Admin retreat will be held in the Islands this year. Team will have two days at the Grand Isle Lake House on July 30th and July 31st.

General Info

Act 62: A request has been made from parent in Alburgh to pay for Pre-K in Chittenden County for their child. This will cost a total of \$2600.00. The requested provider has all of the quality standards in place in order to access the education funds. We will receive a .46 reimbursement for the cost of the Pre-K provider. Mr. Goodrich (2nd Ms. Sweeney) moved to authorize Beth Hemingway to negotiate with Carolyn's Red Balloon to provide Pre-K services for 1 child (3 yes, 1 abstain).

Principal's Report:

Pre-K Program schedule

Proposed Pre-K schedule for 2014-2015 includes 26 four year olds and five 3 year olds. With the numbers of students and classroom time needed to support their education and growth, increasing the teacher position to a .7FTE has been requested.

Mr. Goodrich (2nd Mr. Prairie) moved that the Alburgh School Board support the Pre-K program by increasing the teacher position from a .5FTE to a .7FTE (Unan.).

Updated Custodial Summer Work

Ms. Cerro provided an updated list of custodial work at the school (see attached).

Mr. Bruso will meet with contractor to provide estimate for improvements to the roof.

Board Discussion:

Class Configuration with Teachers

Students and families will be informed of who their child(ren)'s classroom teacher will be for the upcoming school year. This primarily is around the 4th & 5th graders as those are the two grades where there are multiple teachers. We hope to give families this information by mid-August.

Pre-K will be moving into the current Kindergarten classroom and Kindergarten will be moving into the title room next door. The two fifth grade classrooms will be moving out to the cottage. Our custodians will support the teachers who are being relocated in moving their furniture/belongings to their new location.

Jupiter Grades

Jupiter Grades is an electronic grading system that is accessible to teachers as well as parents in the middle school. Once middle school teachers return from their summer break, parent concerns will be shared with the team to learn where each teacher is at with this system and how much they are putting into this system in hopes of getting everyone on the same page.

Building Updates

Skip went over window options for identified windows to be replaced. The Marvin Windows and Doors quote came in at \$9,550 to replace the 6 windows. These windows could be installed the week of August 18th or during a school break in the fall. Mr. Bruso (2nd Mr. Goodrich) moved to accept proposal from Windows and Doors by Brownell for windows to be installed (3 yes, 1 abstain).

Other

N/A

Board Action:

Approval of Bills for Payment

Mr. Goodrich (2nd Mr. Bruso) moved that we authorize 2013-2014 invoices as presented (Unan.).

Mr. Goodrich (2nd Mr. Prairie) moved that we authorize 2014-2015 invoices as presented (Unan.).

Accept Resignation

Mr. Bruso (2nd Mr. Prairie) moved that we accept resignation of Jennifer Mitchell, school librarian (3 yes, 1 opposed).

Contracts for Signature

Contracts were signed by Board Members and presented to teaching candidates.

Executive Session:

Mr. Prairie (2nd Mr. Goodrich) moved that we go into Executive Session for the Evaluation of Public Employee at 7:09pm. Executive session ended at 7:34pm.

Meeting adjourned at 7:35pm.

Next meeting will be held on August 18th at 5pm.

Respectfully submitted,

Allyson Sweeney, Clerk John Goodrich Alton Bruso

Rene "Skip" Prairie Michael Savage, Chairman