

Alburgh School Board

Meeting Minutes

6/16/2014

In Attendance:

For Administration: Principal Janet Cerro, Beth Hemmingway

School Directors: Michael Savage-Chairman, John Goodrich, Alton Brusio, Rene Prairie, Allyson Sweeney- Recording

Teaching Candidates: Kendra Wobby (5th Grade) Jacqueline Harding (Middle School Math), Lisa Newhard (Physical Education)

Public: Tara Couture (parent), Sarah Mowll (parent)

Meeting called to order at 4:57pm. Adjustments to the agenda include sharing from School Board as well as Principal. Mr. Goodrich (Mr. Brusio) moved that we approve the meeting minutes as amended (Unan).

Public Input:

Mr. Goodrich (2nd Mr. Brusio) moved that the Board welcome three new teachers, Kendra Wobby, Jaqueline Harding and Lisa Newhard and that contracts are tentatively approved until the Superintendent signs them (Unan).

Mrs. Couture spoke in appreciation of the reconfiguration of the upcoming 4th grade class. She hopes in the future that the school is able to plan for a class this size well in advance instead of waiting until the end of the year.

Thursday June 19th is the last day of school and is a full day for students. Friday June 20th is a full day for teachers.

Superintendent's Report:

Beth Hemmingway was coming to discuss a proposed change in staffing for Special Education but is holding off on this conversation until the next Board meeting in early July.

Principal's Report

Isle La Motte no longer needs the Alburgh cooks to help with their summer program.

Exciting news- GRACE currently has 26 Alburgh Students signed up for the first two weeks being held at Alburgh.

Facilities Concerns- There is a need to replace several windows throughout the school. We will be asking Dave to prioritize the windows and the building committee will come to the school and go over the scope of project with him. Building committee will be setting up a meeting with Dave.

Hot water heater has been "red—tagged". Ms. Cerro will ask Dave and Rick to look into specifics and get back to the Board and building committee.

Back-up furnace is leaking and will be serviced this summer.

North side of roof needs to ~~be repaired to prevent loss of heat.~~ ^{have roof guards installed.} Mr. Brusio will be looking into this.

Odor that has been present in the school at various unpredictable times was tested. It is believed that it is caused from the kiln although the test may have not been completed when the kiln was running. We will do a "dry-run" test with the kiln and re-test.

Energy-efficient audit & asbestos audit from KD Associates will be taking place tomorrow, June 17, 2014.

A hole in ~~East~~ ^{South} parking lot has caused an employee's car some damage. Ms. Cerro suggested we get an estimate to grade the North parking lot by the kitchen entrance. Mr. Brusio will check with the ~~road~~ ^{road} foreman to complete the estimate.

We will be participating in the Vermont Food Bank Backpack Program. The Backpack Program provides non-perishable foods 1x/week for children who are at risk for hunger. We will be able to identify up to 50 families pre-k to grade 8 who are eligible.

Ms. Cerro presented projected classroom configurations for the next 2 upcoming school years. Teachers will be meeting Thursday after school to discuss locations of each class.

Board Discussion:

Substitute costs discussion will be tabled until the next Board meeting.

Graduation will be at 6pm on Wednesday June 18th, 2014. Graduation will be led by parents and students. The Board will be present on stage to congratulate each student. Guest speaker for the evening will be Glen Fuller. Graduation will last approximately 1 hour.

Board Action:

Ms. Sweeney (2nd Mr. Brusio) moved to approve accounts payable as presented by Mr. Brusio (Unan).

Mr. Goodrich (2nd Mr. Brusio) moved that we hire Robbin Ballard as a full-time 1:1 paraprofessional for the 2014-2015 year (Unan).

Executive Session:

Mr. Goodrich (2nd Mr. Brusio) to go into Executive Session at 6:07pm to discuss contracts. Executive session ended at 6:15pm, ^{with no action taken.}

Mr. Prairie (2nd Mr. Brusio) moved that we go into Executive Session at 6:27pm to discuss Evaluation of Employee. Executive session ended at 8:03pm, ^{with no action taken.}

Alburgh School Board

Superintendent's Update

6/16/14

Personnel Update and Recommendations:

Three candidates have been interviewed at Alburgh and recommended to me for hire. Principal Cerro has completed reference checks on each the finalists. I have met with each of the following individuals and heartily endorse their candidacy:

Jacqueline Harding, Middle School Math, Masters, Step 1

Kendra Wobby, Grade 5, BA + 48 credits, Step 1

Lisa Newhard, Physical Education, MA +15, Step 9

Beth Hemingway will be speaking with the board regarding a proposed change in staffing for Special Education.

Contracts are attached.

GISU Personnel Updates:

John Gifford will assume the role of Part Time Business Manager from now until June 30, 2016. SU Board approved addition of Bookkeeping/Clerical Position. Mr. Gifford and I will develop job description prior to posting.

Interviews are scheduled for the position of Curriculum Coordinator this Friday.

Professional Development

Teams of Administrators and Faculty will be participating in Building Effective Strategies for Teaching (BEST) from June 23 until June 26th. We will be focusing upon improving first instruction as well as identifying strategies for academic intervention as needed.

Upcoming Dates to Note:

Graduation 6/18/14 6 PM

Adjourn

Mr. Brusco (2nd Mr. Goodrich) moved to adjourn at 8:05pm (Unan).

Respectfully Submitted,



Allyson Sweeney



John Goodrich



Alton Brusco



Rene "Skip" Prairie



Mike Savage, Chairman