

**Alburgh Board of School Directors
Minutes of December 16, 2013
Alburgh Community Education Center**

Present: For Administration, GISU Superintendent Robert Phillips, Director of Student Services Beth Hemingway, Principal Janet Cerro and Business Manager Candy Chaples; for the Board, Chairman Michael Savage, Rene "Skip" Prairie, Renee Patterson, Alton Bruso and John Goodrich (recording); for the Public, Custodial Candidate, Michael Ashline.

Mr. Savage called the meeting to order at 5:03 pm and Minutes for the December 2, 2013 meeting were approved as presented on a motion by Mr. Prairie (2nd by Ms. Patterson).

Adjustment of the Agenda: Mr. Ashline was introduced and questioned by Members. The Personnel Committee had interviewed and recommended him for permanent, full-time service as one of ACEC's Custodians. (See **Board Action**)

Superintendent's Report: Mr. Phillips invited Ms. Chaples and Hemingway to present the latest *Alburgh FY2015 Budget* figures. Ms. Cerro joined them with a handout of specific line adjustments. We cannot determine our final budget projections until we receive Homestead tax rate figures from Montpelier.

Principal's Report: Ms. Cerro provided revised (reduced) FY2015 budget figures (see above).
- A Tuition Waiver Request was tabled. – Principal Cerro invited members to attend this Friday's Celebration of Learning and to visit ACEC's newly revised, improved website. – Vol. 2, Issue 2 of the *Alburgh Almanac* school newspaper was distributed. – ACEC's *Winter Concert* will be on January 23, 2014.

Board Discussion: The Board discussed hours and expectations for our new custodian. – FY15 Budget was reviewed in exacting detail. – The cottage skirting has arrived and is being installed; Mr. Prairie has kept this project under budget.

Board Action: - Mr. Goodrich moved (Ms. Patterson 2nd) "to offer a full-time contract for custodial services for the remainder of the 2013-2014 school year to Michael Ashline." (Unan.)
- Ms. Patterson moved (Mr. Prairie 2nd) "to authorize payment of bills as presented by Mr. Bruso." (Unan.)

Executive Session: At 7:20, Mr. Bruso moved (Mr. Goodrich 2nd) "to enter Executive Session to discuss a personnel matter." (Unan.) Executive Session ended at 7:40 with no action taken.

Adjournment was moved by Mr. Prairie (Mr. Brusco 2nd) at 7:44. (Unan.)

Respectfully submitted,

Mr. Goodrich, Clerk

Ms. Patterson

Mr. Brusco

Mr. Prairie

Mr. Savage, Chairman