

**Alburgh Board of School Directors
Minutes of November 4, 2013
Alburgh Community Education Center**

Present: For Administration, Principal Janet Cerro, Student Services Director Beth Hemingway, Business Manager Candy Chaples and Superintendent Robert Phillips; for the Board, Chairman Michael Savage, Renee Patterson, Rene "Skip" Prairie, Allton Brusco and John Goodrich, Clerk.

Mr. Savage opened the meeting at 5:03 pm and the *Minutes* for Meeting of October 21 were unanimously approved on a motion by Mr. Prairie (2nd by Ms. Patterson.)

Superintendent's Report: Mr. Phillips provided current high school enrollments of Alburgh's nine-through-twelfth graders, with supporting reports by Ms. Hemingway; presently Alburgh youth attend eight different high schools. – The Superintendent also distributed "*Raw Budget Inputs from George (Nelson) FY 14 Town Budgets*" for Board perusal. – Central Office Administrators also distributed *Alburgh 2015 Budget*, the Board's first view of proposed budget changes, comparing current (2013-2014) line items with past (FY 2011, 2012, 2013) with future line items and totals. – Mr. Phillips presented a faculty member's certification application letter. (See **Board Action**)

Principal's Report: ACEC currently has 208 enrollees; K-3 classes are at maximum "average class size recommendations." – We have two Para-educator openings. – Our Library has received a two thousand dollar CLIF Grant. – We currently have a long-term substitute custodian (part-time.) – *Island ArtsBoost* grants are closed for this school year. – Dara Kell, School Health Program Coordinator, has been instructing our primary classes in matters of personal safety. – The Hinesburg School District has donated thirty copies of CMP-2 math texts to our school. - Ms. Cerro closed with requests for a few plant repairs, etc.

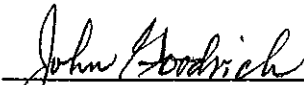
Board Discussion: The Board studied the presented *Alburgh 2015 Budget* (see above). – Custodial services and long-term substitute needs were explored. – Mr. Brusco reviewed current accounts payable.

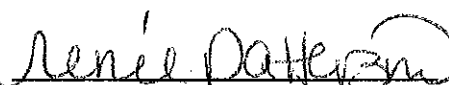
Executive Session: At 6:08, Mr. Goodrich moved (Mr. Brusco 2nd) "to enter **Executive Session** to discuss matters of personnel. **Executive Session** ended at 6:46 with no action taken.


Board Action: - Mr. Goodrich moved (Mr. Brusco 2nd) "to authorize the expenditure of up to \$2,500 to improve the insulation and skirt beneath The Cottage." (Unan.)
- Ms. Patterson moved (Mr. Brusco 2nd) "to support Mr. Al Hammel's application for increased categories of Vermont Teacher Certification via the Peer Review Process." (Unan.)
- Mr. Prairie moved (Mr. Goodrich 2nd) "to authorize payment of accounts payable as presented tonight." (Unan.)

Mr. Goodrich moved to **Adjourn** at 6:48 (Mr. Prairie 2nd) (Unan.)

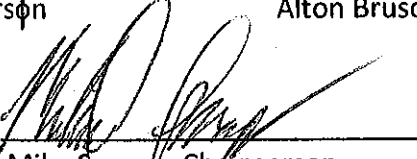
Respectfully submitted,


John Goodrich, Clerk


Renee Patterson


Alton Brusco

Rene "Skip" Prairie


Mike Savage, Chairperson

A